



Everett City Council Preliminary Agenda
6:30 p.m., Wednesday, April 17, 2024
City Council Chambers

Roll Call

Pledge Of Allegiance

Land Acknowledgment

Approval Of Minutes: April 10, 2024

Mayor's Comments

Public Comment

Council Comments/Liaison Reports

Administration Update

City Attorney

CONSENT ITEMS:

(1) Adopt Resolution Authorizing Claims Against The City Of Everett In The Amount Of \$1,920,254.16 For The Period Ending March 30, 2024 Through April 5, 2024.

Documents:

[RES CLAIMS PAYABLE MAR 30, 2024 - APR 5, 2024.PDF](#)

(2) Authorize City Staff To Apply For And If Awarded Authorize The Mayor To Sign All Necessary Documents And Agreements With The US Department Of Justice, Office Of Community Oriented Policing Services, Regarding The Application, Acceptance, And Utilization Of The Law Enforcement Mental Health And Wellness Act Program Grant, In The Amount Of \$200,000.

Documents:

[LAW ENFORCEMENT MENTAL HEALTH AND WELLNESS GRANT.PDF](#)

PROPOSED ACTION ITEMS:

(3) CB 2403-91 – 2nd Reading - Adopt An Ordinance Creating A Special Improvement Project Entitled "20th St CIPP Sewer Lining" Fund 336, Program 038 Repealing Ordinance No. 3950-23. (3rd & Final Reading 4/24/24)

Documents:

[CB 2403-91.PDF](#)

(4) CB 2403-92 – 2nd Reading - Adopt An Ordinance Creating A Special Improvement Project Entitled "WFP Phase 2 Capital Upgrades" Fund 336, Program 021 And Repealing Ordinance No. 3943-23. (3rd & Final Reading 4/24/24)

Documents:

[CB 2403-92.PDF](#)

(5) CB 2404-93 – 2nd Reading - Adopt An Ordinance Creating A Special Improvement Project Entitled, "Senator Henry M. Jackson Park Lighting Improvement Project", Fund 354, Program 099 To Accumulate All Costs For The Project In The Amount Of \$150,000. (3rd & Final Reading 4/24/24)

Documents:

[CB 2404-93.PDF](#)

(6) CB 2404-94 -2nd Reading - Adopt An Ordinance Creating A Special Improvement Project Entitled "Thornton A. Sullivan Park Floating Dock Repairs", Fund 354, Program 100, To Accumulate All Design, Engineering, And Permitting Costs For The Project In The Amount Of \$40,000. (3rd & Final Reading 4/24/24)

Documents:

[CB 2404-94.PDF](#)

(7) CB 2404-95 – 2nd Reading - Adopt An Ordinance Creating A Special Improvement Project Entitled "Thornton A. Sullivan Park Disc Golf Course Improvements Project", Fund 354, Program 096 To Accumulate All Costs For The Project In The Amount Of \$150,000. (3rd & Final Reading 4/24/24)

Documents:

[CB 2404-95.PDF](#)

(8) CB 2404-96 – 2nd Reading - Adopt An Ordinance Granting Permission To The United States Postal Service To Construct, Maintain, And Operate An Overhead Skybridge Across 80th Street SW, Located Approximately 585-Foot West Of Hardeson Road. (3rd & Final Reading 4/24/24)

Documents:

[CB 2404-96.PDF](#)

(9) CB 2404-97 – 2nd Reading - Adopt An Ordinance Approving The Appropriations Of The 2024 Revised City Of Everett Budget And Amending Ordinance No. 3983-23. (3rd & Final Reading 4/24/24)

Documents:

[CB 2404-97.PDF](#)

ACTION ITEM:

(10) CB 2403-90 – 3rd & Final Reading - Adopt The Amendment To Ordinance 3650-17 (Quick Service/Barista Stand Ordinance) (EMC 5.132.020; .040).

Documents:

[CB 2403-90.PDF](#)

PUBLIC HEARING:

(11) Revenue Options

Documents:

[REVENUE OPTIONS.PDF](#)

Executive Session

Adjourn

PARTICIPATION IN REMOTE COUNCIL MEETINGS

- o Call in to listen to the Council meetings: 425.616.3920, conference ID: 724 887 726#
- o Participate remotely via Zoom by registering to speak at everettwa.gov/speakerform. You must register no later than 30 minutes prior to the meeting. Or contact Angela Ely at 425.257.8703 or aely@everettwa.gov and identify the topic you wish to address.
- o Provide written public comments by email to Council@everettwa.gov or mail to 2930 Wetmore Avenue, Suite 9A, Everett, WA 98201. Emailing comments 24 hours prior to the meeting will ensure your comment is distributed to councilmembers and appropriate staff.
- o Persons seeking to comment on non-agenda items may be asked to submit the comments in writing if the comment does not address an issue of broad public interest.

AGENDAS, BROADCAST AND RECORDINGS

- o The Council agendas and meeting recordings can be found, in their entirety, at everettwa.gov/citycouncil.
- o The Council meetings are broadcast on government-access cable Comcast Channel 21 and Frontier Channel 29. They are rebroadcast on Monday and Tuesday at noon; Thursday at 2 p.m. and 7 p.m.; Friday and Sunday at 7 p.m.; Saturday at 10 a.m.
- o Watch live meetings and recordings at YouTube.com/EverettCity.

CONTACT THE COUNCIL

If you do not wish to participate in the meeting, we provide these other methods of contacting your elected officials: Email the Council at Council@everettwa.gov.

- o Call the Council offices at 425.257.8703
- o You may call in just to listen to the meeting: 425.616.3920, conference ID 724 887 726#

The City of Everett does not discriminate on the basis of disability in the admission or access to, or treatment in, its programs or activities. Requests for assistance or accommodations can be arranged by contacting the Everett City Council Office at 425.257.8703. For additional information, please visit

our website at <https://www.everettwa.gov/3129/American-Disabilities-Act-ADA-and-Title->.



Whereas the claims payable by check against the City of Everett for the period March 30, 2024 through April 5, 2024, having been audited and approved by the proper officers, have been paid and the disbursements made by the same, against the proper funds in payment thereof, as follows:

Fund	Department	Amount	Fund	Department	Amount
001	City Council	294.00	101	Parks & Recreation	7,888.46
002	General Government	268,998.12	110	Library	9,650.00
003	Legal	10,683.70	112	Community Theater	5,100.00
007	Human Resources	71.39	120	Public Works-Streets	11,328.01
009	Misc Financial Funds	23,063.43	126	MV-Equipment Replacemer	134,361.54
018	Communications, Mktg & Engag	3,000.00	138	Hotel/Motel Tax	42,042.00
021	Planning & Community Dev	14,830.79	146	Property Management	31,101.11
024	Public Works-Engineering	39,941.76	148	Cum Reserve-Parks	124.62
031	Police	1,810.21	152	Cum Reserve-Library	600.00
032	Fire	106,597.87	153	Emergency Medical Service:	4,122.16
038	Facilities Maintenance	2,622.75	156	Criminal Justice	48,528.33
			162	Capital Projects Reserve	3,993.34
TOTAL GENERAL FUND	\$	471,914.02	303	PW Improvement Projects	181,674.69
			336	Water & Sewer Sys Improv I	291,199.64
			401	Public Works-Utilities	463,327.04
			425	Public Works-Transit	26,746.97
			430	Everpark Garage	18,503.99
			440	Golf	20,785.34
			501	MVD-Transportation Service	94,290.27
			503	Self-Insurance	6,541.42
			505	Computer Reserve	36,790.04
			637	Police Pension	5,485.57
			638	Fire Pension	4,155.60
			TOTAL CLAIMS	\$	1,920,254.16

Project title: Law Enforcement Wellness Nutrition Grant**Council Bill #** *interoffice use***Agenda dates requested:**

Briefing
Proposed action
Consent 4/17/24
Action
Ordinance
Public hearing
Yes X No

Budget amendment:

x Yes No

PowerPoint presentation:

Yes X No

Attachments:**Department(s) involved:**

Police, Legal

Contact person:

Jeraud Irving

Phone number:

425-257-8461

Email:

Jirving@everettwa.gov

Initialed by:

JD

Department head

Administration

Council President

Project: Law Enforcement Mental Health and Wellness Act Program Grant**Partner/Supplier:** US Dept of Justice – Community Oriented Policing Services (COPS)**Location:** N/A**Preceding action:** N/A**Fund:** Criminal Justice /156 & Police/031**Fiscal summary statement:**

The Everett Police Department (EPD,) is asking to apply for the Law Enforcement Mental Health and Wellness Act Program Grant (LEMHWA,) for approximately \$200,000. This grant does not have a match and the program would be fully covered by the Federal Funds. If the Department is granted these funds this would allow for staff to receive nutrition training and appointments with a nutritionist. Also, it would cover the cost of 2 new commercial refrigerators.

12 Group Training Sessions @ approximately 500/each	\$6,000
Three 1:1 Follow-up Appointments for 224 Officers	\$107,520
Two Commercial Refrigerators @ approximately \$3,000/each	\$6,000
Contracted Therapists after critical incidents:	\$80,000

Total = Approximately \$200,000

If granted these funds, there would need to be a budget amendment.

Project summary statement:

Officer Wellness is a focus for the department to recruit and retain staff in this highly stressful but important job. Part of keeping our staff healthy and at work is good nutrition. The LEMHWA grant would allow EPD to bring in a nutritionist to give classes and one on one sessions to officers to teach them better nutrition habits. A challenge to good nutrition is knowledge, time, and access. These funds would allow the department to give the staff some knowledge and time to learn. Also, by purchasing new refrigerators, one for each precinct break room, this would give the staff the ability to bring food and store healthier food. This would give the staff the ability to access better meal options with appropriate storage. The third use for the funds would be to have a contract Therapist on call for staff after Critical Incidents. This will help keep staff from the effects of the trauma from these events. If we are approved and received these funds this would be another step to being able to retain and recruit officers to the City of Everett.

Recommendation (exact action requested of Council):

Authorize city staff to apply for and if awarded authorize the Mayor to sign all necessary documents and agreements with the US Department of Justice, Office of Community Oriented Policing Services, regarding the application, acceptance, and utilization of the Law Enforcement Mental Health and Wellness Act Program Grant, in the amount of \$200,000.

Project title: An Ordinance creating a special improvement project entitled “20th St CIPP Sewer Lining” Fund 336, Program 038 repealing Ordinance No. 3950-23.

Council Bill #

CB 2403-91

Agenda dates requested:

Briefing

1st Reading 04/10/242nd Reading 04/17/243rd Reading, Action 04/24/24

Ordinance X

Public hearing

Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Proposed Ordinance

Department(s) involved:

Public Works, Admin

Contact person:

Souheil Nasr

Phone number:

(425) 257-7210

Email:

snasr@everettwa.gov

Initialed by:

RLS

Department head

Administration

Council President

Consideration: Plans & Systems Ordinance**Project:** 20th St CIPP Sewer Lining**Partner/Supplier:****Location:** Multiple Locations**Preceding action:** Ordinance No. 3950-23, approved [5/3/23](#)**Fund:** 336-Water & Sewer System Improvements Fund**Fiscal summary statement:**

The funding source for this project will be Fund 401 Water and Sewer Utility Fund. The programmed available funding for this project is \$2,895,000.

Project summary statement:

This project encompasses the rehabilitation of aging sewer mains, and sewer manholes, along 20th Street and in multiple locations in the area of East Marine View Drive. Approximately 3,300 feet of pipe and 26 manholes will be rehabilitated using trenchless construction methods.

This ordinance will provide additional funding for the design and construction phase of the improvement project.

Recommendation (exact action requested of Council):

Adopt an Ordinance creating a Special Improvement Project entitled “20th St CIPP Sewer Lining” Fund 336, Program 038 repealing Ordinance No. 3950-23.



ORDINANCE NO. _____

An ORDINANCE creating a special improvement project entitled “20th St CIPP Sewer Lining” Fund 336, Program 038, to accumulate all costs for the improvement and repealing Ordinance No. 3950-23.

WHEREAS,

- A.** The City of Everett is committed to a planned sewer system infrastructure maintenance improvement and replacement program.
- B.** The City of Everett has identified the need and obtained funds to construct new facilities to increase capacity and reduce maintenance demands.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. A special improvement project is hereby established as Fund 336, Program 038, entitled “20th St CIPP Sewer Lining” to accumulate all costs for the improvement. Authorization is hereby given to accumulate costs and distribute payments for the improvement project. Ordinance No. 3950-23 is hereby repealed.

Section 2. Authorization is hereby granted for the “Public Works Director” or “City Engineer” under the direction of the Mayor, to assume full and complete responsibility for conducting all tasks and doing all things to accomplish the actions authorized in this ordinance.

Section 3. The sum of \$2,895,000 is hereby appropriated to Fund 336, Program 038, “20th St CIPP Sewer Lining” as follows:

A. Estimated Project Costs	\$2,895,000
B. Source of Funds	
Fund 401 – Water/Sewer Utility Fund	\$2,895,000

Section 4. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 5. The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 6. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 7. It is expressly the purpose of this Ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees or agents.

Cassie Franklin, Mayor

ATTEST:

Sharon Fuller, City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____

Project title: An Ordinance creating a special improvement project entitled “WFP Phase 2 Capital Upgrades” Fund 336, Program 021 and repealing Ordinance No. 3943-23.

Council Bill #

CB 2403-92

Agenda dates requested:1st Reading 04/10/242nd Reading 04/17/24

Consent

3rd Reading, Action 04/24/24

Ordinance X

Public hearing

Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Proposed Ordinance

Department(s) involved:

Public Works, Admin

Contact person:

Souheil Nasr

Phone number:

425-257-7210

Email:

snasr@everettwa.gov

Initialed by:

RLS

Department head

Administration

Council President

Consideration: Plans & Systems Ordinance**Project:** WFP Phase 2 Capital Upgrades**Partner/Supplier:** IMCO Construction**Location:** Water Filter Plant**Preceding action:** Ordinance No. 3943-23 approved [3-29-23](#)**Fund:** 336 – Water & Sewer System Improvements Fund**Fiscal summary statement:**

The funding source for this project will be Fund 401 Water and Sewer Utility Fund. The programmed available funding for the design, procurement of materials, and final construction for this project is \$38,000,000.

Project summary statement:

WFP Phase 2 Capital Upgrades consists of a suite of critical projects at the Water Filter Plant that are to be designed and constructed concurrently. The project is using the alternative project delivery method of progressive design-build which is desirable due to the criticality of the infrastructure being upgraded, the complexity and proximity of the individual projects, and the importance of maintaining uninterrupted water filter plant operations throughout project construction efforts.

The progressive design-build process is authorized as an alternative project delivery method under RCW 39.10. The process has two phases: Phase 1 (design) and Phase 2 (construction). Phase 1 was awarded by City Council to IMCO General Construction on [5/4/22](#). Now, at the conclusion of Phase 1, City staff and the design-build firm will negotiate a guaranteed maximum construction price (GMP) prior to undertaking construction activities.

This ordinance, therefore, continues design and materials procurement (Phase 1) of the improvement project authorized by Ordinance No. [3943-23](#) and programs additional funding for the final construction phase (Phase 2).

Recommendation (exact action requested of Council):

Adopt an Ordinance creating a Special Improvement Project entitled “WFP Phase 2 Capital Upgrades” Fund 336, Program 021 and repealing Ordinance No. 3943-23.



ORDINANCE NO. _____

An ORDINANCE creating a special improvement project entitled “WFP Phase 2 Capital Upgrades” Fund 336, Program 021, to accumulate all costs for the improvement and repealing Ordinance No. 3943-23.

WHEREAS,

- A.** The City of Everett is committed to a planned water system maintenance improvement and replacement program.
- B.** The City of Everett has identified the need and obtained funds to design and construct certain structural improvements to the Water Filter Plant.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. A special improvement project is hereby established as Fund 336, Program 021, entitled “WFP Phase 2 Capital Upgrades” to accumulate all costs for the improvement. Authorization is hereby given to accumulate costs and distribute payments for the improvement project. Ordinance No. 3943-23 is hereby repealed.

Section 2. Authorization is hereby granted for the “Public Works Director” or “City Engineer” under the direction of the Mayor, to assume full and complete responsibility for conducting all tasks and doing all things to accomplish the actions authorized in this ordinance

Section 3. The sum of \$38,000,000 is hereby appropriated to Fund 336, Program 021, “WFP Phase 2 Capital Upgrades” as follows:

A. Estimated Project Design & Construction Costs	\$ 38,000,000
B. Source of Funds	
Fund 401 – Water/Sewer Utility Fund	\$ 38,000,000

Section 4. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 5. The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 6. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 7. It is expressly the purpose of this Ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees or agents.

Cassie Franklin, Mayor

ATTEST:

Ashleigh Scott, Deputy City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____

Project title:

An Ordinance Creating a Special Improvements Project Entitled, "Senator Henry M. Jackson Park Lighting Improvement Project", Fund 354, Program 099, to Accumulate All Costs for the Project in the Amount of \$150,000

Council Bill #

CB 2404-93

Agenda dates requested:

Briefing

Proposed action 4/10/2024

Proposed action 4/17/2024

Consent

Action 4/24/2024

Ordinance X

Public hearing

Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Funding Ordinance

Department(s) involved:

Parks and Facilities

Contact person:

Bob Leonard

Phone number:

425 257-8335

Email:

Bleonard@everettwa.gov

Initialed by:

RML

Department head

Administration

Council President

Project: Senator Henry M. Jackson Park Lighting Improvement Project

Partner/Supplier: TBD

Location: 3302 18th St., Everett, WA 98201

Preceding action: None

Fund: Fund 354, Program 099

Fiscal summary statement:

The source of funds for the Senator Henry M. Jackson Park Lighting Improvement Project is CIP-3.

The project cost estimate is \$150,000. These costs include all construction activities, contingency, tax, and all other costs associated with the project.

Project summary statement:

The City of Everett Parks, Recreation and Open Space (PROS) Plan adopted by Council in 2022 identifies the need to improve existing park sites. Lighting additions and/or updates, along with needed repairs, will include both the upper and lower parking lots, park amenities, and pathways.

The anticipated start of construction is Summer/Fall 2024.

Recommendation (exact action requested of Council):

Adopt an Ordinance creating a Special Improvement Project entitled, "Senator Henry M. Jackson Park Lighting Improvement Project", Fund 354, Program 099 to accumulate all costs for the project in the amount of \$150,000.



ORDINANCE NO. _____

An ORDINANCE creating a special improvement project entitled, “Senator Henry M. Jackson Park Lighting Improvement Project”, Fund 354, Program 099 to accumulate all costs for the project.

WHEREAS,

- A.** The City Council is committed to a planned parks capital improvement program as part of the City of Everett Parks & Recreation Comprehensive Plan.
- B.** The City Council recognizes the need to improve and repair the lighting within Senator Henry M. Jackson Park, to include both the upper and lower parking lots, park amenities, and pathways.
- C.** The City Council recognizes the need to maintain park infrastructure.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. A special improvement project fund is hereby entitled, “Senator Henry M. Jackson Park Lighting Improvement Project”, Fund 354, Program 099.

Section 2. Authorization is hereby granted to the Parks and Facilities Department Director under the administration of the Mayor, to assume full responsibility for conducting all tasks and performing all necessary steps to accomplish the actions authorized by this Ordinance.

Section 3. The estimated cost of the project is \$150,000.

Section 4. The sum of \$150,000 is hereby appropriated to “Senator Henry M. Jackson Park Lighting Improvement Project”, Fund 354, Program 099.

A. Use of Funds

Park Improvements and Associated Costs	<u>\$150,000</u>
Total	\$150,000

B. Source of Funds

CIP 3	<u>\$150,000</u>
Total	\$150,000

- C.** The appropriation shall not lapse but shall be carried forward from year to year until fully expended or the purpose has been accomplished or abandoned without the necessity of reappropriation.

Section 5. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 6. The City Council hereby declares that should any section, paragraph, sentence, clause, or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 7. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 8. It is expressly the purpose of this Ordinance to provide for and promote the health, safety, and welfare of the public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees, or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees, or agents.

Cassie Franklin, Mayor

ATTEST:

City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____



Project title:

An Ordinance Creating a Special Improvement Project Entitled “Thornton A. Sullivan Park Floating Dock Repairs”, Fund 354, Program 100, to Accumulate All Design, Engineering, and Permitting Costs for the Project in the Amount of \$40,000

Council Bill #

CB 2404-94

Agenda dates requested:

Briefing

Proposed Action 04/10/2024

Proposed Action 04/17/2024

Consent

Action 04/24/2024

Ordinance ☒

Public hearing

Yes ☒ No ☐

Budget amendment:

Yes ☒ No ☐

PowerPoint presentation:

Yes ☒ No ☐

Attachments:

Funding Ordinance

Department(s) involved:

Parks & Facilities

Contact person:

Bob Leonard

Phone number:

425-257-8335

Email:

bleonard@everettwa.gov

Initialed by:

RML

Department head

Administration

Council President

Project: Thornton A. Sullivan Park Floating Dock Repairs

Partner/Supplier: Reid Middleton Engineers

Location: 11405 W Silver Lake Rd, Everett

Preceding action: None

Fund: Fund 354, Program 100 (CIP-3)

Fiscal summary statement:

The proposed Ordinance will provide funding for the design, engineering specifications and permitting requirements for repairs to three floating docks at Thornton A. Sullivan Park.

The source of funds for this project is Fund 354, Program 100 (CIP 3). All related design, engineering specifications, and permitting requirements are estimated at \$40,000.

Project summary statement:

Thornton A. Sullivan Park at Silver Lake is the City of Everett’s most beloved park and has been a hub of water-based activities for generations of park users. The shoreline and beach serve as major year-round attractions. Three floating docks are an integral feature of beach activity, serving organized programming and the general public. At well-over thirty years old the floating docks are long-overdue for deferred maintenance. Parks and Facilities will undertake the first major renovation of the docks as an interim solution to a longer-term vision for a new state-of-the-art pier/dock system that meets current ecological and design standards.

Based on a preliminary assessment and recommendation engineers report conducted December 2023, needed repairs include: resurfacing to remedy significant spalling and delamination of the concrete surfaces that pose trip hazards and render the docks non-ADA compliant; replacement of rotting bull rails, perimeter walers and edge/rub boards; replacement of missing through-rods connecting and stabilizing float sections; pin pile replacement; mooring system upgrades; shore re-grading where the docks and access gangways meet the beach to minimize grounding and excessive lateral pitch of the docks.

Staff will return to Council for approval to amend the funding Ordinance once competitive bids are received.

Recommendation (exact action requested of Council):

Adopt an Ordinance creating a Special Improvement Project entitled “Thornton A. Sullivan Park Floating Dock Repairs”, Fund 354, Program 100, to accumulate all design, engineering, and permitting costs for the project in the amount of \$40,000.



ORDINANCE NO. _____

An ORDINANCE creating a special improvement project entitled, “Thornton A. Sullivan Park Floating Dock Repairs,” Fund 354, Program 100, to accumulate all design, engineering, and permitting costs for the project.

WHEREAS,

- A. The City Council recognizes the need to maintain and improve City Park amenities.
- B. The City Council recognizes the value and need to provide Everett residents and visitors with recreation spaces.
- C. The City recognizes that the floating docks at T.A. Sullivan Park are in need of repairs and maintenance.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. A special improvement project fund is hereby entitled “Thornton A. Sullivan Park Floating Dock Repairs,” Fund 354, Program 100.

Section 2. Authorization is hereby granted to the Parks and Facilities Department Director under the administration of the Mayor, to assume full responsibility for conducting all tasks and performing all necessary steps to accomplish the actions authorized by this Ordinance.

Section 3. The estimated cost of design and permitting is \$40,000.

Section 4. The sum of \$30,000 is hereby appropriated to Fund 354, Program 100, “Thornton A. Sullivan Park Floating Dock Repairs,” project.

A. Use of Funds

Design and Permitting	<u>\$40,000</u>
Total	\$40,000

B. Source of Funds

CIP 3	<u>\$40,000</u>
Total	\$40,000

- C. The appropriation shall not lapse but shall be carried forward from year to year until fully expended or the purpose has been accomplished or abandoned without the necessity of reappropriation.

Section 5. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 6. The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 7. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 8. It is expressly the purpose of this Ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees or agents.

Cassie Franklin, Mayor

ATTEST:

City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____

Project Title:

An Ordinance Creating a Special Improvements Project Entitled “Thornton A. Sullivan Park Disc Golf Course Improvement Project”, Fund 354, Program 096 to Accumulate All Costs for the Project in the Amount of \$150,000

Council Bill

CB 2404-95

Agenda dates requested:

Briefing

Proposed action 4/10/2024

Proposed action 4/17/2024

Consent

Action 4/24/2024

Ordinance ☒

Public hearing

Yes ☐ X No ☐

Budget amendment:

Yes ☐ X No ☐

PowerPoint presentation:

Yes ☐ X No ☐

Attachments:

Funding Ordinance

Department(s) involved:

Parks and Facilities

Contact person:

Bob Leonard

Phone number:

425 257-8335

Email:

Bleonard@everettwa.gov

Initialed by:

RML

Department head

Administration

Council President

Project: Thornton A. Sullivan Park Disc Golf Course Improvement Project

Partner/Supplier: N/A

Location: 11405 W Silver Lake Rd, Everett, WA 98208

Preceding action: None

Fund: Fund 354, Program 096 (CIP-3)

Fiscal summary statement:

The proposed Ordinance will provide funding for the design, permitting and construction costs for the Thornton A. Sullivan Parks Disc Golf Course improvements.

The source of funds for the project is Fund 354, Program 096 (CIP-3)

All related construction, permitting, contingency and taxes are estimated at \$150,000.

Project summary statement:

The City of Everett [Parks, Recreation and Open Space \(PROS\) Plan](#), adopted in 2022, identifies the development of trails and outdoor recreation activities as two of the top opportunities that will benefit park users.

Located in Thornton A. Sullivan Park, the current Disc Golf Course was designed and installed in 2010, much of it through volunteer engagement. Since then, the popularity of disc golf has risen exponentially nationally and locally—according to user group data, the T.A. Sullivan course experienced a nearly 400 percent increase in use during COVID. The sport is popular with people of all ages and abilities and attracts users regionally and locally. The course is cared for in part by active local disc golf clubs. This project is two-pronged:

- 1) Improvement to the existing nine-hole course. Improvements to course play include replacing tee-boxes and baskets, improved wayfinding, awareness (particularly for other park and trail users through the park) and rules signage. These improvements will promote a better experience for all park users and enhance the disc golf course experience, and safety, for players.
- 2) The first expansion of the course since its inception. Parks will introduce new disc golf within the underutilized seven-acre portion of T.A. Sullivan park to the west of Silver Lake Drive. Activating this area of the park and expanding disc golf opportunities have been long-held Park’s Department and community goals.

Recommendation (exact action requested of Council):

Adopt an Ordinance creating a Special Improvement Project entitled “Thornton A. Sullivan Park Disc Golf Course Improvements Project”, Fund 354, Program 096 to accumulate all costs for the project in the amount of \$150,000.



ORDINANCE NO. _____

An ORDINANCE creating a special improvement project entitled Thornton A. Sullivan Park Disc Golf Improvement Project, Fund 354, Program 096 to accumulate all costs for the project.

WHEREAS,

- A.** The City Council is committed to a planned parks capital improvement program as part of the City of Everett Parks & Recreation Comprehensive Plan.
- B.** The City Council recognizes the need to improve the amenities of the Thornton A. Sullivan Park Disc Golf Course, the City's only disc golf course.
- C.** The City Council recognizes the Parks and Recreation Open Space (PROS) Plan adopted in 2022 identifies the development of trails and outdoor recreation activities as two of the top opportunities that will benefit park users.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. A special improvement project fund is hereby entitled Thornton A. Sullivan Park Disc Golf Course Improvements Project, Fund 354, Program 096

Section 2. Authorization is hereby granted to the Parks and Facilities Department Director under the administration of the Mayor, to assume full responsibility for conducting all tasks and performing all necessary steps to accomplish the actions authorized by this Ordinance.

Section 3. The estimated cost of the project is \$150,000.

Section 4. The sum of \$150,000 is hereby appropriated to Fund 354, Program 096 Thornton A. Sullivan Park Disc Golf Course Improvements Project.

A. Use of Funds		
Park Improvements and Associated Costs		<u>\$150,000</u>
Total		\$150,000
B. Source of Funds		
CIP 3		\$150,000
Total		\$150,000

- C. The appropriation shall not lapse but shall be carried forward from year to year until fully expended or the purpose has been accomplished or abandoned without the necessity of reappropriation.

Section 5. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 6. The City Council hereby declares that should any section, paragraph, sentence, clause, or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 7. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 8. It is expressly the purpose of this Ordinance to provide for and promote the health, safety, and welfare of the public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees, or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees, or agents.

Cassie Franklin, Mayor

ATTEST:

City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____



Project title: An Ordinance Granting Permission to the United States Postal Service to Construct, Maintain, and Operate an Overhead Skybridge Across 80th Street SW, Located Approximately 585-Foot West of Hardeson Road

Council Bill # *interoffice use*

CB 2404-96

Agenda dates requested:

Proposed action 4/10/2024

Proposed action 4/17/2024

Consent

Action 4/24/2024

Ordinance

Public hearing

Yes ☒ No

Budget amendment:

Yes ☒ No

PowerPoint presentation:

Yes ☒ No

Attachments:

Ordinance

Department(s) involved:

Public Works,
Facilities/Property
Management, Planning, Legal

Contact person:

Bob Leonard

Phone number:

425-257-8335

Email:

bleonard@everettwa.gov

Initialed by:

RML

Department head

Administration

Council President

Project: Ordinance for Skybridge Across 80th Street SW

Partner/Supplier: United States Postal Service

Location: Over 80th Street SW Approximately 585 Feet West of Hardeson Road

Preceding action: SEPA # 117-98 and Permit B62251 for Original Overpass in 1999

Fund: 145

Fiscal summary statement:

Neutral. Grantee will pay a one-time fee of \$5,000 covering city administrative costs.

Project summary statement:

The United States Postal Service (USPS) owns and operates a pedestrian skybridge, providing USPS employees with a safe passage over 80th Street SW. This skybridge connects the general mail facility on the south side of 80th Street to the employee parking and mail truck facilities on the north side. Originally built in 1999, the skybridge is now at the end of its useful life and requires replacement. Accordingly, the USPS has submitted applications for permits to construct a new skybridge at the same location, replacing the old structure.

Recommendation (exact action requested of Council):

Adopt an Ordinance granting permission to the United States Postal Service to construct, maintain, and operate an overhead skybridge across 80th Street SW, located approximately 585-feet west of Hardeson Road.



ORDINANCE NO. _____

An Ordinance granting permission to construct, maintain and operate an overhead skybridge across 80th Street SW, between Snohomish County Parcel Numbers 28041200303600 on the south and 00412300000800 on the north, located approximately five hundred eighty-five (585) feet west of Hardeson Road; and specifying the conditions under which this permission is granted

WHEREAS,

- A.** In 1999 the City of Everett (the “**Grantor**” or the “**City**”) permitted a skybridge to be constructed across 80th Street SW approximately five hundred eighty-five (585) feet west of Hardeson Road.
- B.** The existing skybridge is in need of replacement.
- C.** The United States Postal Service (“**Grantee**” or “**USPS**”) desires to replace the skybridge and construct, maintain and operate a new skybridge.
- D.** The City agrees to grant the right to construct, operate and maintain the new skybridge, all as under set forth in this Ordinance.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. Permissions – Administration

A. Skybridge. Subject to the terms and conditions of this Ordinance, the City hereby grants permission to Grantee(s) to construct, maintain and operate a skybridge over and across 80th Street SW, between Snohomish County Parcel Numbers 28041200303600 on the south and 00412300000800 on the north, located approximately five hundred eighty-five (585) feet west of Hardeson Road (the “**Skybridge**”), for the purpose of facilitating pedestrian travel in conjunction with Grantee’s mail facility operations (such operations, the “**Approved Purpose**”).

B. USPS Warranty of Property Rights. As a material term and condition of this Ordinance, Grantee represents and warrants that, except for rights that may be necessary to be granted from the City, Grantee has obtained (or will obtain before Skybridge construction) and will continuously maintain for the duration of the Term any and all rights necessary for Grantee to construct, operate, and maintain the Skybridge and fulfill Grantee’s obligations hereunder. This includes without limitation obtaining and maintaining rights as necessary from persons who may own property on which Skybridge landing pads or other improvements are located, including rights as necessary for Grantee to construct, operate, and maintain the Skybridge and for the City to enter such property in accordance with this Ordinance.

C. Administration. The Director of Public Works or designee (the “**Director**”) shall administer the provisions of this Ordinance.

Section 2. Compensation to City. As compensation to the City for the permissions granted under this Ordinance, Grantee shall pay to the City a one-time payment in the amount of five thousand dollars (\$5,000) (the “**One-Time Fee**”). The One-Time Fee covers the City’s administrative costs, including without limitation publication costs. Grantee shall pay the One-Time Fee with Grantee’s acceptance of this Ordinance.

Section 3. Term. The permissions granted to Grantee are effective as of the effective date of this Ordinance and expire twenty-five (25) years thereafter, unless terminated earlier pursuant to the provisions of this Ordinance (the “**Term**”).

Section 4. Use of Right-of-Way. All use of the Skybridge and all permissions granted under this Ordinance are non-exclusive and at all times subject to the right of the City to use right-of ways (including without limitation 80th Street SW) for public travel, utilities, and other public purposes. All use of the Skybridge and all permissions granted under this Ordinance shall be in a manner that minimizes interference with the use by the City and the public of City rights-of-way. Grantee shall at its sole expense conform to all applicable laws, regulations, permits or requirements of any public authority affecting the use of the Skybridge. Upon request, Grantee shall deliver to the City copies of any such permits.

Section 5. Protection of Utilities. Grantee shall pay all costs of any protection, support or relocation of existing utilities deemed necessary by the owners of utilities affected by operation and maintenance of the Skybridge. Grantee is solely responsible for any damage to any utilities due to the maintenance and operation of the Skybridge.

Section 6. Conflict with Future Installations of the City

A. **Interference Notice.** If the City determines that the space occupied by the Skybridge is necessary for any public use and benefit and that the Skybridge interferes with such public use and benefit, then the City shall deliver notice thereof to Grantee (the “**Interference Notice**”). The City shall deliver the Interference Notice to Grantee together with preliminary plans and specifications that identify the potential interference.

B. **Grantee Election.** Within ninety (90) days after delivery of the Interference Notice (the “**Election Period**”), Grantee shall elect to either (1) modify, relocate or remove the Skybridge improvements at Grantee’s sole expense, so as to remove the interference to the City’s satisfaction, or (2) reimburse the City for all added costs related to such interference, including without limitation added costs of design, construction, and installation. The Director may extend the Election Period at the request of Grantee. If Grantee elects (1), Grantee shall commence work and shall diligently prosecute the modification, relocation or removal work to completion in accordance with a construction schedule reasonably established by the City. If Grantee fails to commence, prosecute, and complete such work in accordance with such schedule, the City at Grantee’s sole expense may enter Grantee property and undertake the work on behalf of Grantee. If Grantee elects (2), Grantee shall give the City satisfactory assurance of payment of added costs at the time Grantee delivers the notice of election and Grantee shall reimburse the City for such added costs within thirty (30) days after delivery of an invoice from the

City.

C. Effect of Failure to Make Election. If Grantee does not duly deliver a notice of election during the Election Period, then the City may, by delivery of written notice to Grantee, make the election for Grantee, in which case such City election is fully binding upon Grantee.

Section 7. Termination - Removal.

A. Termination for Violation of Material Term or Condition of this Ordinance. If the Director determines that Grantee has violated any material term or condition of this Ordinance or if the Director determines that the Skybridge is not being used for the Approved Purpose, the Director shall deliver written notice thereof to Grantee ("**Violation Notice**"). If Grantee does not cure such violation within ninety (90) days after delivery of Violation Notice, then the City may, effective upon written notice to Grantee, terminate all permissions granted to Grantee under this Ordinance.

B. Removal after Termination. Within one hundred and eighty (180) days after expiration of the term granted by this Ordinance or after delivery of a termination notice under Section 7A above, Grantee at Grantee's sole expense shall, unless directed otherwise by the Director, remove the Skybridge. If Grantee fails to commence and complete such removal work within such one hundred eighty (180) days, then the City at Grantee sole expense may enter Grantee' property and undertake such removal on behalf of Grantee.

C. Removal Includes Restoration. Any removal of the Skybridge pursuant to this Ordinance also includes restoration of all portions of rights-of-way that may have been disturbed to as good a condition as it was prior to construction of the Skybridge.

Section 8. Plan Approval/Construction. Grantee shall not commence construction, reconstruction, relocation, readjustment, removal, or repair of the Skybridge except in accordance with plans and specifications approved in advance by the Director. This Director approval is only for the purposes of this Ordinance and is in addition to, and does not replace, any approvals or other permits that may be required under the Everett Municipal Code or other applicable law. All construction, reconstruction, relocation, readjustment, removal, or repair must be in accordance with the Director-approved plans and specifications and all other applicable permits and approvals.

Section 9. Operation, Maintenance and Repair. At its sole expense, Grantee shall operate, maintain, and repair the Skybridge so that it is in a good and safe condition and fully functional as a Skybridge. In the event of damage to or destruction of the Skybridge, Grantee at its sole expense shall either promptly repair such damage or destruction or shall remove the damaged or destroyed Skybridge. If Grantee violates this Section 9, the Director may deliver a Violation Notice pursuant to Section 7A above. This Violation Notice may require closure of the Skybridge until Grantee cures the violation.

Section 10. Continuing Obligation to Remove and Restore. Notwithstanding termination or expiration of the permissions granted by this Ordinance, or closure or removal of the Skybridge, Grantee shall remain bound by its obligations under this Ordinance until:

- A. the Skybridge and all its appurtenances are removed from the right-of-way;
- B. the area is restored in a manner and to a condition satisfactory to the Director in accordance with this Ordinance; and
- C. the Director certifies that Grantee has discharged its obligations under this Ordinance.

Upon prior notice to Grantee and entry of written findings that it is in the public interest, the City may, in the City's sole discretion, excuse Grantee, conditionally or absolutely, from compliance with any or all of Grantee's obligations to remove the Skybridge and to restore disturbed areas.

Section 11. Release, Hold Harmless, and Indemnification. The Skybridge is the exclusive responsibility of Grantee. Grantee releases the City from any and all claims resulting from the Skybridge or from damage or loss to Grantee's own property and does covenant and agree at all times to indemnify and hold harmless the City, its officers, agents and employees, from all claims, actions, suits, liability, loss, costs, expense or damages of every kind and description (excepting only such damages that may result from the sole negligence of the City), that may accrue to, or be suffered by, any person or persons or property or properties, including without limitation, damage or injury to Grantee, its officers, agents, employees, contractors, invitees, tenants and tenant's invitees, licensees, by reason of the construction, maintenance, operation or use of the Skybridge, or any portion thereof, or by reason of anything that has been done or may at any time be done by Grantee by reason of this Ordinance or by reason of Grantee violating, failing or refusing to strictly comply with each and every provision of this Ordinance or by reason of the City exercising any option, right or other privilege under this Ordinance; and in case judgment shall be rendered against the City in any suit or action, Grantee shall fully satisfy the judgment within one hundred and twenty (120) days after such suit, action or claim shall have been finally determined, if determined adversely to the City. If it is determined by a court of competent jurisdiction that RCW 4.24.115 applies to this Ordinance, then in the event claims or damages are caused by or result from the concurrent negligence of the City, its agents, contractors or employees, and Grantee, their agents, contractors, employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of Grantee or Grantee's agents, contractors, employees. **Solely and expressly for the purpose of its duties to indemnify the City, Grantee specifically waives any immunity it may have under the State Industrial Insurance Law, Title 51 RCW. Grantee recognizes that this waiver of immunity under Title 51 was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation.** This Section 11 survives any termination or expiration of any permission granted under this Ordinance.

Section 12. Consent for and Conditions of Assignment or Transfer. The right, privilege and authority granted under this Ordinance are solely for the USPS shall not be assignable, leaseable or otherwise alienated or transferable by operation of law, nor shall Grantee transfer, assign, mortgage, pledge or encumber the same without the consent of the City, which must be in writing and signed by the Mayor to be effective and which consent the City may refuse at the City's sole discretion.

Section 13. Inspection Fees. Grantee shall pay to the City such usual and reasonable amounts as may be required by the Director pursuant to City code for the City's inspection of the Skybridge.

Section 14. Conflict. If the provisions of this Ordinance conflict with another provision of the Everett Municipal Code or any other City ordinance or regulation, the provisions of this Ordinance shall control. This Ordinance is subject to the City Charter (including without limitation Article 13, if and as applicable.)

Section 15. Notices. Unless otherwise provided herein, notices required to be in writing under this Ordinance shall be given as follows:

If to the City:

Director of Public Works
City of Everett
3200 Cedar Street
Everett, WA 98201

City Attorney
City of Everett
2930 Wetmore
Everett, WA 98201

City Clerk
City of Everett
2930 Wetmore
Everett, WA 98201

If to Grantee:

U.S. Postal Service
412 E Pine Glen Ct
Spokane, WA 99208

Notices shall be deemed effective, if mailed, upon the second day following deposit thereof in the United States Mail, postage prepaid, or upon delivery thereof if otherwise given. Either the City or Grantee may change the addresses to which notices may be given by giving notice as above provided.

Section 16. Acceptance of Terms and Conditions. Grantee shall deliver to the City Clerk a fully executed acceptance of the terms and conditions of this Ordinance on a form provided by the Office of City Attorney (the “**Acceptance**”) within sixty (60) days after the effective date of this Ordinance, together with the One-Time Fee. The Office of the City Attorney may grant in writing additional time for such delivery, which may not exceed an additional ninety (90) days. In no event may Grantee begin any construction of the Skybridge prior to such delivery to the City Clerk. If Grantee does not so deliver the Acceptance and the One-Time Fee within such sixty days or such additional time as may be granted by the Office of the City Attorney, then the privileges conferred by this Ordinance shall be deemed declined or abandoned and the permissions granted deemed lapsed and forfeited.

Section 17. Ratify and Confirm. Any act taken by the City or Grantee pursuant to the authority and in compliance with the conditions of this Ordinance, but prior to its effective date, is hereby ratified and confirmed.

Section 18. Savings. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 19. Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, Ordinance numbering, section/subsection numbers and any references thereto.

Section 20. Recording. This Ordinance may be recorded within the Snohomish County Auditor's Office.

Cassie Franklin, Mayor

ATTEST:

Marista Jorve, City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____

Project title: An Ordinance approving the appropriations of the 2024 revised City of Everett Budget and amending Ordinance No. 3983-23

Council Bill # *interoffice use*

CB 2404-97

Agenda dates requested:

Briefing 4/10/24

2nd Reading 4/17/24

Consent

Action 4/24/24

Ordinance X

Public hearing

Yes X No

Budget amendment:

X Yes No

PowerPoint presentation:

X Yes No

Attachments:

Ordinance

Department(s) involved:

Finance

Contact person:

Susy Haugen

Phone number:

(425) 257-8612

Email:

Shaugen@everettwa.gov

Initialed by:

SH

Department head

Administration

Council President

Project:

Partner/Supplier:

Location:

Preceding action: Ordinance 3983-23

Fund: Multiple

Fiscal summary statement:

The proposed Ordinance amends the City of Everett 2024 Operating Budget, increasing General Government budgeted expenditures by \$3,949,374 and increasing Non-General Government budgeted expenditures by \$28,863,330, for a total of \$32,812,704.

Project summary statement:

This budget amendment revises the 2024 original budget adopted on December 6, 2023. It proposes to carry forward spending authority for projects and expenditures not completed in 2023 and to appropriate new funding for financial activities that will occur this year.

Recommendation (exact action requested of Council):

Adopt an Ordinance approving the appropriations of the 2024 revised City of Everett Budget and amending Ordinance No. 3983-23.



ORDINANCE NO. _____

An ORDINANCE approving the appropriations of the 2024 revised City of Everett Budget and amending Ordinance No. 3983-23.

WHEREAS,

The City Council has reviewed the amended budget appropriations and information which was made available; and approves the appropriation of local, state, and federal funds and the increase or decrease from previously approved programs within the 2024 Budget.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. Ordinance No. 3983-23 is hereby amended by the amendments shown on Attachment A, which is incorporated by reference. The amendments shall be made to the 2024 Budget with a total increased expenditure appropriation of \$32,812,704.

	<u>Beginning Fund balance and 2024 Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
2024 Original Adopted Budget	\$ 746,730,743	\$ 438,816,064	\$ 307,914,679
Budget Amendment #1	25,843,425	32,812,704	(6,969,279)
2024 Amended Budget	\$ 772,574,168	\$ 471,628,768	\$ 300,945,400

Section 2. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 3. The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 4. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other

matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Cassie Franklin, Mayor

ATTEST:

Marista Jorve, City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____

**2024
Budget Adjustments
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGR-1	CPED	Mayor's Drug Crisis Taskforce	021R		50,000	
GGR-1	General Fund	Mayor's Drug Crisis Taskforce	002R	50,000		

In October 2023, the Mayor announced the creation of a new task force to focus on the City's urgent drug crisis - specifically related to fentanyl, meth and other deadly illegal substances - and its impacts on community safety. The task force will gain a better understanding of the impact, barriers, and complexities of the drug crisis in Everett and develop next steps or recommendations for the City and its partners to consider. This reappropriation proposes to carry forward \$50,000 set aside in the Economic Development budget to fund a facilitator and other costs associated with this effort.

Increase M&O expenditures - Economic Development	021	5030000410	50,000	
Increase beginning fund balance - General Fund	002	3080000000		50,000

	Department		Code	Rev	Exp	FB
GGR-2	Non-Departmental	Fuel Infrastructure Upgrades and Refurbishment	009R		95,442	
GGR-2	General Fund	Fuel Infrastructure Upgrades and Refurbishment	002R	95,442		

The City owns and maintains 10 fueling sites of varying ages and conditions - Fire Stations 1 through 6, Service Center, Kasch Park, Legion Golf Course, Walter E. Hall Golf Course, and the Water Filtration Station. In 2019, the City's Motor Vehicle Division (MVD) contracted with an outside expert to conduct a site evaluation of all 10 fueling sites. This generated a report with estimated upgrades, repairs, and refurbishments each site would require to be brought back to good material condition. This reappropriation proposes to carry forward \$95,442 for the General Government's share of costs to upgrade and refurbish fueling sites and upgrade the fueling data management system. See also NGR-8.

Increase M&O expenditures - Non-Departmental	009	5000501550	95,442	
Increase beginning fund balance - General Fund	002	3080000000		95,442

**2024
Budget Adjustments
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGR-3	General Fund	Labor Reappropriations	002R	141,249		
GGR-3	Municipal Court	Labor Reappropriations	005R		98,309	
GGR-3	Non-Departmental	Labor Reappropriations	009R			(150,202)
GGR-3	Finance	Labor Reappropriations	010R		388	
GGR-3	CPED	Labor Reappropriations	021R		187,559	
GGR-3	Emergency Management	Labor Reappropriations	030R		5,195	

This reappropriation proposes to fund staffing additions approved in 2023 budget amendment #3, but not included in the 2024 original operating budget. Staffing additions include:

--Judicial Assistant
--Community Support Manager
--Emergency Management day laborer
--Finance day laborer

See also NGR-11.

Increase transfers in revenues - General Fund	002	3370000155		58,000
Increase transfers in revenues - General Fund	002	3XXXXXXXXX		66,540
Increase beginning fund balance - General Fund	002	3080000000		16,709
Decrease ending fund balance - Non-Departmental	009	5980000490		150,202
Increase labor expenditures - CPED	021	5020000110/210	187,559	
Increase labor expenditures - Municipal Court	005	5010000110/210	98,309	
Increase labor expenditures - Finance	010	5140000170/210	388	
Increase labor expenditures - Emergency Management	030	5100000170/210	5,195	

	Department		Code	Rev	Exp	FB
GGR-4	Legal	Legal Contracted Services	003R		4,570	
GGR-4	General Fund	Legal Contracted Services	002R	4,570		

In October 2022, the City entered into contracts with Computer Sciences Corporation to upgrade our claims management software (Assure Claims) to the latest version in AWS Cloud and to move to a different report writing platform (Sisense). This reappropriation proposes to carry forward \$4,570 to complete the upgrades in 2024.

Increase beginning fund balance - General Fund	002	3080000000		4,570
Increase M&O expenditures - Legal	003	5100000410	4,570	

**2024
Budget Adjustments
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGR-5	Legal	Supplemental Grant for Public Defense Training	003R		4,567	
GGR-5	General Fund	Supplemental Grant for Public Defense Training	002R	4,567		

In 2023, the City received a supplemental grant from the Washington Office of Public Defense to fund training for public defense attorneys, investigators, and/or social workers at the Everett Law Association - the City's main contractor for public defense services. This reappropriation proposes to carry forward \$4,567 to complete the trainings in 2024.

Increase M&O expenditures - Legal	003	5250000410	4,567	
Increase beginning fund balance - General Fund	002	3080000000		4,567

	Department		Code	Rev	Exp	FB
GGR-6	Comm & Eng	Communication & Engagement Activities	018R		2,837	
GGR-6	General Fund	Communication & Engagement Activities	002R	5,337		
GGR-6	Non-Departmental	Communication & Engagement Activities	009R		2,500	

This reappropriation proposes to carry forward \$5,337 for the following Communication and Engagement activities:
 --purchase of 18 Canva licenses to use for graphic design by City employees for \$2,500
 --diversity, equity, and inclusion consulting services with Co3 Consulting for \$1,200
 --2023 neighborhood mini grants to Lowell and Port Gardner neighborhoods for \$1,637

Increase M&O expenditures - Communications and Engagement	018	5302250310	1,200	
Increase M&O expenditures - Communications and Engagement	018	5302204412	1,000	
Increase M&O expenditures - Communications and Engagement	018	5302205412	637	
Increase beginning fund balance - General Fund	002	3080000000		5,337
Increase M&O expenditures - Non-Departmental	009	5000067494	2,500	

	Department		Code	Rev	Exp	FB
GGR-7	Human Resources	HR Microfiche Conversion	007R		15,000	
GGR-7	General Fund	HR Microfiche Conversion	002R	15,000		

In November 2023, the City contracted with Konica Minolta Business Solutions USA, Inc. for the conversion of Human Resources payroll data and personnel files from Microfiche to Laserfiche. This reappropriation proposes to carry forward \$15,000 to complete the conversion in 2024.

Increase beginning fund balance - General Fund	002	3080000000		15,000
Increase M&O expenditures - Human Resources	007	5010000410	15,000	

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	Department		Code	Rev	Exp	FB
GGR-8	Fire	Air Compressor for Fire Department	032R		48,000	
GGR-8	General Fund	Air Compressor for Fire Department	002R	48,000		

The Fire department was awarded an Assistance to Firefighters Grant to purchase a new self-contained breathing apparatus bottle filling air compressor. The air compressor was ordered in 2023, but it will not be delivered and paid until this year. This reappropriation proposes to carry forward \$48,000 set aside in the Fire department's budget to cover the cost of the air compressor and installation above and beyond the grant award.

Increase beginning fund balance - General Fund	002	3080000000		48,000
Increase M&O expenditures - Fire	032	5200000640	48,000	

	Department		Code	Rev	Exp	FB
GGR-9	Library	Library Purchases	110R	28,249	28,249	

This reappropriation proposes to carry forward \$28,249 for the following items purchased by the Library in 2023 that will be delivered and paid this year:
 --twelve staff desk chairs for \$13,079
 --two Envisionware fax/scan document stations for \$15,170

Increase beginning fund balance - Library	110	3080000000		28,249
Increase M&O expenditures - Library	110	5500000350	13,079	
Increase M&O expenditures - Library	110	5600000350	15,170	

	Department		Code	Rev	Exp	FB
GGR-10	General Fund	Dept. of Commerce Grant - Periodic Updates	002R	69,303		
GGR-10	CPED	Dept. of Commerce Grant - Periodic Updates	021R		69,303	

The Governor and the WA State Legislature made grant funding available for all counties and cities to support the upcoming comprehensive plan and development regulation "periodic updates," associated with the Growth Management Act as required under RCW 36.70A.130(5). This grant supports the temporary addition of a full-time Planning & Community Engagement Coordinator to assist with the update. The City of Everett is eligible to receive a total of \$325,000 for the Comprehensive Plan Periodic Update project. This reappropriation proposes to carry forward unspent grant funds in the amount of \$69,303.

Increase grant revenues - General Fund	002	3340420010		69,303
Increase M&O expenditures - CPED	021	5010000410	69,303	

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	Department		Code	Rev	Exp	FB
GGR-11	Municipal Arts	Municipal Arts Grants and Events Support	112R	130,000	130,000	

This reappropriation proposes to carry forward \$130,000 from the Municipal Arts 2023 budget. These funds were originally allocated for various programs and events, including Cultural Arts Grants, Public Art Maintenance, 4th of July, Sorticulture, and Other events (Street Tunes). Various factors, such as surplus revenue from successful staff fundraising and sales efforts, project delays, logistical challenges, and external circumstances, have resulted in unspent balances across multiple programs and events in 2023. The rollover of these funds is necessary to ensure the intended initiatives can be completed effectively and the allocated resources are utilized optimally.

Increase beginning fund balance - Municipal Arts	112	3080000100		130,000
Increase M&O expenditures - Municipal Arts	112	5102202410	17,000	
Increase M&O expenditures - Municipal Arts	112	5102201410	20,000	
Increase M&O expenditures - Municipal Arts	112	5103306410	40,000	
Increase M&O expenditures - Municipal Arts	112	5103303494	30,000	
Increase M&O expenditures - Municipal Arts	112	5103307410	23,000	

	Department		Code	Rev	Exp	FB
GGR-12	General Fund	Street-Level Issues Flex Fund	002R	40,000		
GGR-12	Non-Departmental	Street-Level Issues Flex Fund	009R		40,000	

This reappropriation proposes to carry forward \$40,000 to the street-level issues flex funds to continue addressing encampment clean-up needs outside of regular work conducted by Public Works staff. See also GGA-8.

Increase beginning fund balance - General Fund	002	3080000000		40,000
Increase M&O expenditures - Non-Departmental	009	5000900410	40,000	

	Department		Code	Rev	Exp	FB
GGR-13	Street Improvement	Overlay and Street Projects	119R	1,151,337	1,151,337	

This reappropriation proposes to carry forward the remaining 2023 budgeted Street Improvement funds for 2024 street improvement projects. The source of these funds is an allocated share of the motor vehicle fuel tax from Washington State, car tab fees, and an allocation from the General Fund. These funds are used for arterial street projects, sidewalk replacements, parking improvements, non-motorized improvements, traffic signal projects, capital project grant matching funds, and the overlay program. See also GGA-9.

Increase beginning fund balance - Street Improvement Fund	119	3080000000		1,151,337
Increase M&O expenditures - Street Improvement Fund	119	5612002953650	1,151,337	

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	Department		Code	Rev	Exp	FB
GGR-14	Police	Police SWAT Protective Gear	031R		13,386	
GGR-14	General Fund	Police SWAT Protective Gear	002R	13,386		

In 2023, the Police department contracted with TYR Tactical, LLC for the purchase of protective body wear and ballistic vests to replace warranty-expired vests. The specialized protective gear is worn by SWAT team members. Warranties and replacements are on a five-year cycle. This reappropriation proposes to carry forward \$13,386 of the Police budget to pay for the vests that will be delivered this year.

Increase beginning fund balance - General Fund	002	3080000000		13,386
Increase labor expenditures - Police	031	5400002260	13,386	

	Department		Code	Rev	Exp	FB
GGR-15	Police	Start-Up Costs for Additional Police FTEs	031R		163,919	
GGR-15	General Fund	Start-Up Costs for Additional Police FTEs	002R	163,919		

The Police department's authorized full-time equivalents (FTEs) increased by 11 last year. Two of the positions were filled by the end of 2023 and the department is working to fill the vacant positions in 2024. As part of the approved amendment, there were initial onboarding costs included. This reappropriation proposes to carry forward unspent onboarding costs totaling \$163,919.

Increase beginning fund balance - General Fund	002	3080000000		163,919
Increase M&O expenditures - Police	031	5320000350	67,908	
Increase M&O expenditures - Police	031	5410000410	20,455	
Increase M&O expenditures - Police	031	5410000445	40,000	
Increase M&O expenditures - Police	031	5400005350	35,556	

	Department		Code	Rev	Exp	FB
GGR-16	Police	Police Duty Weapon Supplies and Equipment	031R		6,220	
GGR-16	General Fund	Police Duty Weapon Supplies and Equipment	002R	6,220		

In 2023, the Police department contracted with ProForce Law Enforcement for the purchase of duty weapon supplies and equipment. This reappropriation proposes to carry forward \$6,220 of the Police budget to pay for the supplies and equipment that will be delivered in 2024.

Increase beginning fund balance - General Fund	002	3080000000		6,220
Increase M&O expenditures - Police	031	5320000310	6,220	

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	Department		Code	Rev	Exp	FB
GGR-17	Police	Police SOG Helmets	031R		5,534	
GGR-17	General Fund	Police SOG Helmets	002R	5,534		

In 2023, the Police department contracted with Primary Arms, LLC for the purchase of protective helmets worn by the department's Special Operations Group (SOG). This reappropriation proposes to carry forward \$5,534 of the Police budget to pay for the helmets that will be delivered in 2024.

Increase beginning fund balance - General Fund	002	3080000000		5,534
Increase M&O expenditures - Police	031	5320000350	5,534	

	Department		Code	Rev	Exp	FB
GGR-18	Police	Police Promotional Assessment Testing	031R		17,035	
GGR-18	General Fund	Police Promotional Assessment Testing	002R	17,035		

In 2023, the Police department contracted with Public Safety Testing to provide promotional assessment testing for both Police Captain and Police Lieutenant positions. The testing dates have since been rescheduled for 2024. This reappropriation proposes to carry forward \$17,035 of the Police budget to pay for the testing in 2024.

Increase beginning fund balance - General Fund	002	3080000000		17,035
Increase M&O expenditures - Police	031	5320000410	17,035	

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	Department		Code	Rev	Exp	FB
GGA-1	General Fund	Staffing Changes	002A	370,155		
GGA-1	Legal	Staffing Changes	003A		167,278	
GGA-1	Administration	Staffing Changes	004A		17,623	
GGA-1	Non-Departmental	Staffing Changes	009A			(602,388)
GGA-1	Finance	Staffing Changes	010A		133,930	
GGA-1	IT	Staffing Changes	015A		167,916	
GGA-1	Engineering & Pub Svcs	Staffing Changes	024A		179,407	
GGA-1	Police	Staffing Changes	031A		133,819	
GGA-1	Facilities & Prop Mgmt	Staffing Changes	038A		172,570	
GGA-1	Library	Staffing Changes	110A	63,058	63,058	

This amendment proposes to increase labor expenditures to fund needed staffing additions, including:

--Assistant City Attorney II
 --Senior Procurement Specialist
 --System Analyst II
 --Senior Engineer
 --Maintenance Technicians (2.0 FTEs) transferred from Everett Transit Fund 425
 --Librarian I (0.60 FTE)
 --Upgrade Executive Director to Senior Executive Director
 --Automated Traffic Safety Camera Program labor support

Increase transfers in revenues - Library	110	397XXXX152		63,058
Increase transfers in revenues - General Fund	002	3970000130		179,407
Increase transfers in revenues - General Fund	002	397XXXX155		190,748
Decrease ending fund balance - Non-Departmental	009	5984900000		602,388
Increase labor expenditures - Legal	003	5200000110/210	167,278	
Increase labor expenditures - Administration	004	5200000110/210	17,623	
Increase labor expenditures - Finance	010	5160000110/210	133,930	
Increase labor expenditures - Information Technology	015	5300000110/210	167,916	
Increase labor expenditures - Engineering and Public Services	024	5XXXXXX110/210	179,407	
Increase labor expenditures - Police	031	5XXXXXX110/210	133,819	
Increase labor expenditures - Facilities and Property Management	038	5820030110/210	172,570	
Increase labor expenditures - Library	110	5250000110/210	63,058	

	Department		Code	Rev	Exp	FB
GGA-2	Non-Departmental	Emergency Management Day Laborer	009A			(12,653)
GGA-2	Emergency Management	Emergency Management Day Laborer	030A		12,653	

This amendment proposes to extend the Emergency Management department's day laborer for six months to continue the following projects that were started in 2023:

--Create an inventory of Emergency Management's assets
 --Call center and satellite phones inventory and management documentation
 --Radio functionality
 --Develop training plans
 --Alert Sense and Integrated Public Alert & Warning System (IPAWS) program updates
 --Develop a volunteer program that can be maintained by the Administrative Coordinator, including Community Emergency Response Team (CERT) and Auxiliary Communication Service (ACS) volunteers

Decrease ending fund balance - Non-Departmental	009	5980000490		12,653
Increase labor expenditures - Emergency Management	030	5100000170/210	12,653	

ATTACHMENT A

**2024
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	Department		Code	Rev	Exp	FB
GGA-3	Non-Departmental	Cayenta Upgrade and Accounting Assistance	009A			(66,178)
GGA-3	Finance	Cayenta Upgrade and Accounting Assistance	010A		66,178	
<div> <p>This amendment proposes to extend the Finance department's administrative day laborer in 2024 by 867 hours. The day laborer will assist the department with completing the upgrade of the City's financial system and provide accounting support while an employee is on extended leave.</p> </div>						
Decrease ending fund balance - Non-Departmental			009	5980000490		66,178
Increase labor expenditures - Finance			010	5140000170/2110	66,178	

	Department		Code	Rev	Exp	FB
GGA-4	Legal	FY2024-25 Indigent Defense Grant	003A		45,000	
GGA-4	General Fund	FY2024-25 Indigent Defense Grant	002A	45,000		
<div> <p>The Washington Office of Public Defense awarded the City \$90,000 to be used towards social work services for the public defense team. The grant begins January 1, 2024, and ends on December 31, 2025. Funds will be split over the two years (\$45,000 each year).</p> </div>						
Increase M&O expenditures - Legal			003	5250000410	45,000	
Increase grant revenues - General Fund			002	3340120003		45,000

	Department		Code	Rev	Exp	FB
GGA-5	General Fund	Federal Financial Boating Grant	002A	17,905		
GGA-5	Police	Federal Financial Boating Grant	031A		17,905	
<div> <p>The Police department was awarded a \$17,905 grant from the Federal Financial Boating Program to supplement overtime expenses relating to the enhancement of boating safety and education services in the state. The goal of the program is to reduce the number and severity of recreational boating casualties of all types, and to ensure a safe and enjoyable boating environment for all users.</p> </div>						
Increase grant revenues - General Fund			002	3336702400		17,905
Increase labor expenditures - Police			031	5210000120	17,905	

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	Department		Code	Rev	Exp	FB
GGA-6	General Fund	Law Enforcement Pursuit Technology Grant	002A	44,887		
GGA-6	Police	Law Enforcement Pursuit Technology Grant	031A		44,887	

The Police department was awarded a \$44,887 grant from WA State Department of Commerce's Law Enforcement Pursuit Technology Grant Program. Grant funds will be used to acquire, install, and deploy StarChase systems and equipment. The tracking technology is an alternative solution to reduce dangerous high-speed pursuits.

Increase grant revenues - General Fund	002	3330110003		44,887
Increase M&O expenditures - Police	031	5320000640	44,887	

	Department		Code	Rev	Exp	FB
GGA-7	General Fund	STOP Violence Against Women Grant	002A	40,135		
GGA-7	Police	STOP Violence Against Women Grant	031A		40,135	

The Police department was awarded a \$40,135 grant from the STOP (Services, Training, Officers, and Prosecutors) Violence Against Women Program. This is an annual award that is managed by the Police department for regional law enforcement agencies in collaboration with victim services and prosecutors who utilize the grant funding to supplement their efforts as a combined team. Grant funds will support the community in developing comprehensive and collaborative strategies to address domestic violence, sexual assault, dating violence, and/or stalking, while holding offenders accountable for their crimes.

Increase grant revenues - General Fund	002	3331657001		40,135
Increase M&O expenditures - Police	031	5920000520	40,135	

	Department		Code	Rev	Exp	FB
GGA-8	Comm & Eng	Communication & Engagement Professional Services	018A		10,000	
GGA-8	Non-Departmental	Communication & Engagement Professional Services	009A			(10,000)

This amendment proposes to increase Communication and Engagement's expenditure budget by \$10,000 for a professional services contract to assist the department with special projects while employees are on extended leave.

Increase M&O expenditures - Communications and Engagement	018	5100000410	10,000	
Decrease ending fund balance - Non-Departmental	009	5980000490		10,000

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	Department		Code	Rev	Exp	FB
GGA-9	Emergency Management	Emergency Management Purchases	030A		24,445	
GGA-9	Non-Departmental	Emergency Management Purchases	009A			(24,445)

This amendment proposes to increase Emergency Management's budget by \$24,445 for the following activities:
 --purchase a conex container to store Community Emergency Response Team (CERT) and Auxiliary Communication Service (ACS) equipment along with other emergency management supplies
 --Alertsense annual subscription costs
 --Ricoh annual lease costs

Increase M&O expenditures - Emergency Management	030	5100000310	9,645	
Increase M&O expenditures - Emergency Management	030	5100000410	13,300	
Increase M&O expenditures - Emergency Management	030	5100000450	1,500	
Decrease ending fund balance - Non-Departmental	009	5980000490		24,445

	Department		Code	Rev	Exp	FB
GGA-10	Non-Departmental	Street-Level Issues Flex Fund	009A		60,000	(60,000)

This amendment proposes to add \$60,000 to the street-level issues flex funds to continue addressing encampment clean-up needs outside of regular work conducted by Public Works staff. See also GGR-12.

Increase M&O expenditures - Non-Departmental	009	5000900410	60,000	
Decrease ending fund balance - Non-Departmental	009	5984900000		60,000

	Department		Code	Rev	Exp	FB
GGA-11	Street Improvement	Overlay and Street Projects	119A	453,220	453,220	

This amendment proposes to transfer the unspent balance from the Everett Mall Way - 4th Avenue to East Mall Drive Intersection Safety project to the Street Improvement Fund. These funds will be used for arterial street projects, sidewalk replacements, parking improvements, non-motorized improvements, traffic signal projects, capital project grant matching funds, and the overlay program. See also GGR-13.

Increase transfers in revenues - Street Improvement Fund	119	3970000303		453,220	453,220
Increase M&O expenditures - Street Improvement Fund	119	5612002953650			

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	Department	Code	Rev	Exp	FB
NGR-1	CIP-4	CIP-4 - Waits Motel	162R	187,410	187,410
<p>On December 13, 2023, Council authorized the appropriation of \$260,349 in CIP-4 to fund a contract with Common Street to facilitate the relocation of individuals living in the Waits Motel. As of December 31, 2023, \$72,938.91 had been spent on that effort. This reappropriation proposes to carry forward the balance to complete the relocation in 2024.</p>					
Increase M&O expenditures - CIP-4			162 5625990410	187,410	
Increase beginning fund balance - CIP-4			162 3080062000		187,410

	Department	Code	Rev	Exp	FB
NGR-2	Gen Gov't Special Projects	Everett Forward Grants 1 & 2	155R	579,942	579,942
<p>The City established two rounds of small business grants to support recovery from the COVID-19 pandemic. There was a total of \$579,942 remaining as of December 31, 2023 --\$93,252 from EFG 1 and \$486,690 from EFG 2. This reappropriation proposes to carry forward the unspent funds to complete the programs in 2024.</p>					
Increase Everett Forward Grant 1 expenditures - Gen Gov't Special Projects			155 5312901412	93,252	
Increase Everett Forward Grant 2 expenditures - Gen Gov't Special Projects			155 5312902412	486,690	
Increase beginning fund balance - Gen Gov't Special Projects			155 3080000310		579,942

	Department	Code	Rev	Exp	FB
NGR-3	Gen Gov't Special Projects	COVID Relief Programs	155R	10,176,024	10,176,024
<p>The City established the COVID Relief Program in 2023. The source of funding was resources made available in the General Fund by using ARPA funding to pay a portion of the 2023 Police and Fire labor costs. The programs submitted for reappropriation (below) were approved by Council Resolution or supplier contracts.</p>					
Increase Pallet Shelters			155 5325110410	2,485,647	
Increase Clean Everett			155 5325120410	516,397	
Increase Chart 2.0 Behavioral Health Program			155 5325130410	809,340	
Increase Public Restroom			155 5325140550	750,000	
Increase Daytime Service Access/Shelter			155 5325150410	2,000,000	
Increase Mental Health Professionals - Fire/Library			155 5325160550	1,222,404	
Increase Human Needs Grant			155 5325170410	100,000	
Increase EPIC Bridge Design			155 5325180410	373,155	
Increase Property Room Relocation			155 5325190550	300,000	
Increase Fire Training Facility Design			155 5325200550	170,000	
Increase Inventory and Tree Planting			155 5325220410	143,086	
Increase Digital Permit Accelerator			155 5325230550	155,995	
Increase South Everett WHEB Triagle			155 5325240410	200,000	
Increase Council Recovery Grants			155 5325307410/01410	700,000	
Increase Staff Support for ARPA Fund Management			155 5325310550	250,000	
Increase Beginning Fund Balance - COVID Recovery			155 3080000325		10,176,024

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	Department	Code	Rev	Exp	FB
NGR-4	CIP-1	CIP-1 General Gov't Capital Projects	162R	500,000	500,000
This reappropriation proposes to carry forward funds for capital projects originally approved by Council in 2023, but were not completed by December 31, 2023. \$ 280,000 Police South Precinct Restroom & Locker Remodel \$ 80,000 Everett Performance Art Center Masonry Seal & Paint \$ 140,000 Main Library Building Envelope Repairs & Fittings					
Increase beginning fund balance - CIP-1			162	3080050000	500,000
Increase M&O expenditures - CIP-1			162	5500000550	500,000

	Department	Code	Rev	Exp	FB
NGR-5	CIP-4	CIP-4 - Stadium Consultation	162R	49,988	49,988
In 2023, the City engaged a consultant to assist with management of the Stadium project. As of December 31, 2023, \$12.15 had been spent on that effort. This reappropriation proposes to carry forward the balance to complete the consulting work in 2024.					
Increase M&O expenditures - CIP-4			162	5625290410	49,988
Increase beginning fund balance - CIP-4			162	3080062000	49,988

	Department	Code	Rev	Exp	FB
NGR-6	CIP-3	CIP-3 Parks Projects	154R	1,288,500	1,288,500
This reappropriation proposes to carry forward CIP 3 funds for the following Council approved parks projects that were not completed by December 31, 2023: \$ 80,000 Edgewater Park Renovation \$ 700,000 Wiggums Hollow Park Playground \$ 120,000 Professional Services - 5 Restrooms \$ 385,000 Phil Johnson Park Playground \$ 35,000 Walter E. Hall Community Amenities					
Increase beginning fund balance - CIP-3			154	3080000000	1,288,500
Increase M&O expenditures - CIP-3			154	5354010550	1,288,500

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Budget Adjustments
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	Department		Code	Rev	Exp	FB
NGR-7	Self-Insurance Fund	Insurance Premiums	503R	48,185	48,185	

The Snohomish County PUD invoices the City annually for its share of the property and liability insurance premiums for the Culmback Dam. The City did not receive an invoice or make payment in 2023 for these premiums until 2024. This reappropriation proposes to carry forward the unspent 2023 premiums to the 2024 budget.

Increase beginning fund balance - Self-Insurance Fund	503	3080000502		48,185
Increase M&O expenditures - Self-Insurance Fund	503	5502000460		

	Department		Code	Rev	Exp	FB
NGR-8	Motor Vehicle	Fuel Infrastructure Upgrades and Refurbishment	501R	600,000	600,000	

The City owns and maintains 10 fueling sites of varying ages and conditions - Fire Stations 1 through 6, Service Center, Kasch Park, Legion Golf Course, Walter E. Hall Golf Course, and the Water Filtration Station. In 2019, the City's Motor Vehicle Division (MVD) contracted with an outside expert to conduct a site evaluation of all 10 fueling sites. This generated a report with estimated upgrades, repairs, and refurbishments each site would require to be brought back to good material condition. This reappropriation proposes to carry forward the Non-General Government's share of costs to upgrade and refurbish fueling sites and upgrade the fueling data management system. See also GGR-2.

Increase M&O expenditures - Motor Vehicle	501	5500600650	600,000	
Increase transfers in - Motor Vehicle from Non-Departmental	501	3970006009		95,442
Increase transfers in - Motor Vehicle from EMS	501	3970006153		2,892
Increase transfers in - Motor Vehicle from CHIP	501	3970006197		8
Increase transfers in - Motor Vehicle from CDBG	501	3970006198		8
Increase transfers in - Motor Vehicle from Utilities	501	3970006401		95,016
Increase transfers in - Motor Vehicle from Transit	501	3970006425		216,456
Increase transfers in - Motor Vehicle from Golf	501	3970006440		20
Increase transfers in - Motor Vehicle from Telecommunications	501	3970006507		158
Increase beginning fund balance - Motor Vehicle	501	3XXXXXXX		190,000

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	Department		Code	Rev	Exp	FB
NGR-9	Veh/Equip Repl	Vehicle Replacements	126R	4,847,521	4,847,521	

This reappropriation proposes to carry forward funds for vehicles scheduled for replacement in 2023, but not received by December 31, 2023.

Engineering and Public Services – Replace vehicles J0087, V0113, and V0176
 Police - Replace vehicles P0377, P0316, P0437, P0323, P0374, P0380, P0387, P0388, P0390, and P0395
 Fire - Replace vehicles J0059, V0157, J0064, and J0069
 Facilities and Property Management - Replace vehicle M0042
 Parks and Community Services - Replace vehicle S0110
 Streets - Replace vehicles J0093, N0008, N0011, N0017, N0030, and V0180

Increase beginning fund balance - MVD	126	3080000000		4,847,521
Increase vehicle expenditures - Engineering and Public Services	126	5200024640	145,167	
Increase vehicle expenditures - Police	126	5200031640	536,976	
Increase vehicle expenditures - Fire	126	5200032640	3,694,085	
Increase vehicle expenditures - Facilities and Property Management	126	5200038640	36,293	
Increase vehicle expenditures - Parks and Community Services	126	5200101640	150,000	
Increase vehicle expenditures - Streets	126	5200120640	285,000	

	Department		Code	Rev	Exp	FB
NGR-10	Gen Gov't Special Projects	Behavioral Health Case Management	155R	70,166	70,166	

The City was awarded a \$250,000 grant from the Snohomish County Office of Resilience and Recovery to increase case management support to vulnerable unsheltered residents whose mental health and access to services have been negatively affected due to the pandemic. This project added a full-time Case Management Coordinator position at the City and provided funds to contract with additional community service-based case managers. Council approved this contract at the October 5, 2022, Council meeting. This reappropriation proposes to carry forward unspent grant funds in the amount of \$70,166.

Increase grant revenues - General Govt Special Projects	155	3332100360		70,166
Increase M&O expenditures - General Govt Special Projects	155	5360360410	70,166	

	Department		Code	Rev	Exp	FB
NGR-11	Gen Gov't Special Projects	AWC Grant	155R	58,000	58,000	

This reappropriation proposes to carry forward \$58,000 in unspent grant funds from the Association of Washington Cities (AWC) to provide labor support for the Community Support Manager position. The Community Support Manager manages Community Support Division staff and works with Police department, Fire/EMS, and Library leadership to provide planning, direction, and coordination of staff, assistance in hiring, as well as provide guidance to mental health professionals, case managers, and community support team members. Additionally, this position represents the City in local, state, and federal programs and initiatives that further the City's behavioral health response. See also GGR-3.

Increase grant revenues - Gen Gov't Special Projects	155	3370010365		58,000
Increase M&O expenditures - Gen Gov't Special Projects	155	5365000550	58,000	

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	Department		Code	Rev	Exp	FB
NGR-12	Criminal Justice	Automated Traffic Safety Camera Program	156R	59,478	59,478	
NGR-12	IT Reserve	Automated Traffic Safety Camera Program	505R	59,478	59,478	

Council adopted Ordinance 3106-08 that authorized the use of automated traffic safety cameras to detect and record the image of stoplight violations. The implementation of these cameras is projected to increase customer interaction with Municipal Court. Phone calls, payments, hearings, processing of photo enforcement tickets, and foot traffic will substantially increase. This reappropriation proposes to carry forward \$59,478 to continue the implement of nCourt, OCourt, and Laserfiche systems that will be used to process and store court files and documents electronically, as well as provide an option for online payments.

Increase charges for services revenues - Criminal Justice Fund 156	156	3531000410		59,478
Increase M&O expenditures - Criminal Justice Fund 156	156	5000410910	59,478	
Increase M&O expenditures - Information Technology Reserve Fund 505	505	5140215350	59,478	
Increase charges for services revenues - Information Technology Reserve Fund 505	505	3488040215		59,478

	Department		Code	Rev	Exp	FB
NGR-13	Criminal Justice	Downtown Security Grant	156R	133,080	133,080	

In 2023, Snohomish County provided the City of Everett \$187,500 of American Rescue Plan Act (ARPA) grant funds to be used for increased security in the greater downtown area, which has been negatively impacted by the COVID-19 pandemic. Increased patrols will be emphasized around emergency and cold weather shelters within downtown Everett that have additional security needs as well other high impact areas. The grant supports approximately six months of security services, beginning in August 2023. This reappropriation proposes to carry forward unspent grant funds in the amount of \$133,080.

Increase grant revenues - Criminal Justice Fund	156	3332100801		133,080
Increase M&O expenditures - Criminal Justice Fund	156	5801000410	133,080	

	Department		Code	Rev	Exp	FB
NGR-14	IT Reserve	IT Projects	505R	385,040	385,040	

This reappropriation proposes to carry forward \$385,040 of the Information Technology Reserve budget to complete the following IT projects:
 --Serverless printing
 --Court digital transformation
 --Cayenta upgrade
 --Fuel infrastructure upgrades

Increase beginning fund balance - Information Technology Reserve Fund	505	3080040000		385,040
Increase M&O expenditures - Information Technology Reserve Fund	505	5140214492	30,000	
Increase M&O expenditures - Information Technology Reserve Fund	505	5140215350	46,910	
Increase M&O expenditures - Information Technology Reserve Fund	505	5140213410	194,130	
Increase M&O expenditures - Information Technology Reserve Fund	505	5140212410	35,000	
Increase M&O expenditures - Information Technology Reserve Fund	505	5140212492	20,000	
Increase M&O expenditures - Information Technology Reserve Fund	505	5140212640	59,000	

**2024
Budget Adjustments
Tally Sheet**

	Department		Code	Rev	Exp	FB
NGR-15	Real Property Reserve	Stadium SEPA and Project Management	145R	1,137,186	1,137,186	

In 2023, Council authorized the appropriation of \$1,151,821 in Real Property Reserve Fund 145 to pay for the professional services agreements with Shiels Oblatz Johnsen, Inc (SOJ) and Environmental Science Associates (ESA) for consulting services relating to the proposed stadium project and SEPA review. As of December 31, 2023, \$14,634.76 had been spent. This reappropriation proposes to carry forward the balance to the 2024 budget.

Increase beginning fund balance - Real Property Reserve Fund	145	3080000000		1,137,186
Increase M&O expenditures - Real Property Reserve Fund	145	5626000943410	1,137,186	

	Department		Code	Rev	Exp	FB
NGR-16	Real Property Fund	Street & Alley Vacation funded projects	145R	350,000	350,000	

This reappropriation proposes to carry forward Street & Alley Vacation funds for projects previously approved by Council, but not completed by December 31, 2023.

Ordinance 3739-20 approved a total of \$1,190,000 for the projects listed below. \$400,000 was transferred to the capital project fund in 2020 and \$690,000 in 2023. The balance of \$100,000 is expected to be transferred in 2024.

- Sidewalk at 16th and Chestnut
- Sidewalk on 18th Street between Maple and Jackson Park
- Upgrades on Peck's Drive at the intersection of Cady Road and East Drive
- Pedestrian access from Interurban Trail to YMCA

Ordinance 3886-22 approved a total of \$250,000 for the Silver Lake Trail. The balance of \$250,000 is expected to be transferred in 2024.

Increase beginning fund balance - Real Property Fund	145	3080000010		350,000
Increase transfers out - Real Property Fund	145	5626000010550	350,000	

	Department		Code	Rev	Exp	FB
NGR-17	Criminal Justice	FY22 JAG Grant	156R	6,977	6,977	

In 2022, the Police department was awarded \$37,989 from the Edward Byrne Memorial Justice Assistant Grant (JAG) Program. The award is for the purchase of a digital intelligence forensic imager and ballistic shields used for protection of officers. This reappropriation proposes to carry forward unspent grant funds and interest earnings in the amount of \$6,977.

Increase beginning fund balance - Criminal Justice Fund	156	3XXXXXXXXX		6,977
Increase M&O expenditures - Criminal Justice Fund	156	5730000350	6,977	

**2024
Budget Adjustments
Tally Sheet**

	Department		Code	Rev	Exp	FB
NGR-18	Criminal Justice	Therapeutic Court Grants	156R	193,913	193,913	

This reappropriation proposes to carry forward \$193,913 in grant awards (grant number IAA24237) obtained from the Washington State Administrative Office of the Courts (AOC) to support the Therapeutic Court - Substance Use Disorder Program. Grant funds are intended to be used to identify individuals with substance use disorder or other behavioral health needs and engage those individuals with community-based therapeutic interventions.

Increase grant revenues - Criminal Justice Fund	156	3340120802		193,913
Increase M&O expenditures - Criminal Justice Fund	156	5802000410	193,913	

	Department		Code	Rev	Exp	FB
NGA-1	CIP 4	CIP 4 - Waits Motel Purchase	162A		1,850,000	(1,850,000)

On January 10, 2024, City Council approved a purchase agreement for the Waits Motel in the amount of \$1,850,000. This amendment will provide the budget authority for that purchase.

Increase M&O expenditures - CIP-4	162	5625990610	1,850,000	
Decrease ending fund balance - CIP-4	162	5620999490		1,850,000

	Department		Code	Rev	Exp	FB
NGA-2	CIP-4	CIP 4 - Waits Motel Demolition	162A		350,000	(350,000)

This amendment will fund the demolition of the Waits Motel and removal of contaminated material.

Increase M&O expenditures - CIP-4	162	5625990610	350,000	
Decrease ending fund balance - CIP-4	162	5620999490		350,000

	Department		Code	Rev	Exp	FB
NGA-3	CIP-4	CIP 4 - Waits Motel Relocation Costs	162A		50,000	(50,000)

The City will incur costs associated with relocating individuals occupying the Waits Motel, including moving fees, rental assistance, and other services. The total is expected not to exceed \$50,000. This amendment will provide the budget authority to fund those costs.

Increase M&O expenditures - CIP-4	162	5625990494	50,000	
Decrease ending fund balance - CIP-4	162	5620999490		50,000

**2024
Budget Adjustments
Tally Sheet**

	Department	Code	Rev	Exp	FB
NGA-4	Gen Gov't Special Projects	COVID Recovery Program	155A	2,850,000	(2,850,000)

Council Resolution No. 7919 approved three new COVID Recovery programs: Housing Hope Childcare with Workforce Development, Everett Community College Early Learning Center, and Compass Health Intensive Behavioral Health Care Services. An additional \$700,000 is allocated for Council Recovery Grants. This amendment will establish the budget authority for those programs.

Increase Housing Hope Childcare with Workforce Development	155	5XXXXXXXXX	1,000,000	
Increase Everett Community College Early Learning Center	155	5XXXXXXXXX	150,000	
Increase Compass Health Intensive Behavioral Healthcare Services	155	5XXXXXXXXX	1,000,000	
Increase Council Recovery Grants	155	5325307410/01410	700,000	
Decrease ending fund balance - Gen Gov't Special Projects	155	5XXXXXXXXX		2,850,000

	Department	Code	Rev	Exp	FB
NGA-5	CIP-3	CIP-3 Parks Projects	154A	821,000	(821,000)

This amendment increases the CIP 3 expenditure budget for the following projects:
 \$ 150,000 Loganberry Lane Wayfinding and Trail Development as approved by Ordinance 3987-23
 \$ 250,000 Forest Park Pickleball Court as approved by Ordinance 4003-24
 \$ 336,000 Kiwanis Playground Replacement as approved by Ordinance 4004-24
 \$ 85,000 Larimer Road Barn Demolition as approved by Ordinance 4005-24

Increase CIP 3 transfers out - Parks Projects	154	5354010550	821,000	
Decrease ending fund balance - CIP 3	154	5990000490		821,000

	Department	Code	Rev	Exp	FB
NGA-6	CIP-3	CIP-3 Streets Projects	154A	600,000	(600,000)

This amendment proposes to appropriate \$600,000 to support 2024 annual street overlay projects.

Increase transfers out - CIP-3	154	5119001550	600,000	
Decrease ending fund balance - CIP 3	154	5990000490		600,000

**2024
Budget Adjustments
Tally Sheet**

	Department	Code	Rev	Exp	FB
NGA-7	Library Reserve	Library Books and Operating Supplies	152A	2,250	2,250
The Library Reserve received \$2,250 in donations. This amendment will appropriate the donations to spend on library books and operating supplies.					
Increase beginning fund balance - Library Reserve Fund			152	3080000000	2,250
Increase M&O expenditures - Library Reserve Fund			152	5710000671	1,250
Increase M&O expenditures - Library Reserve Fund			152	5710000310	1,000

	Department	Code	Rev	Exp	FB
NGA-8	Library Reserve	0.60 FTE Librarian I	152A	63,058	(63,058)
In January 2023, the Bill and Melinda Gates Foundation donated \$100,000 to the Everett Public Library to support operational needs. This amendment proposes to transfer \$63,058 from the Library Reserve Fund to the Library Fund to support the addition of 0.60 FTE Librarian I in 2024.					
Decrease ending fund balance - Library Reserve			152	5XXXXXXXXX	63,058
Increase M&O expenditures - Library Reserve			152	5XXXXXXXXX	63,058

	Department	Code	Rev	Exp	FB
NGA-9	Dev/Const Permits	1.0 FTE Senior Engineer	130A	179,407	(179,407)
This amendment proposes to fund 1.0 FTE Senior Engineer in Engineering and Public Services department 024 to perform fire/life safety plan reviews for commercial and residential structures. Labor costs will be supported by development and construction permit fees.					
Decrease ending fund balance - Development and Construction Permit Fees Fund			130	5XXXXXXXXX	179,407
Increase M&O expenditures - Development and Construction Permit Fees Fund			130	5XXXXXXXXX	179,407

	Department	Code	Rev	Exp	FB
NGA-10	Criminal Justice	Automated Traffic Safety Camera Program	156A	1,211,779	720,052
This amendment proposes to appropriate funds for the deployment of the Automated Traffic Safety Camera Program. The City anticipates receiving \$1.2 million in revenues. That funding will be used to support all the related costs including professional services and staffing costs.					
Increase charges for services revenues - Criminal Justice Fund			156	3531000410	1,211,779
Increase M&O expenditures - Criminal Justice Fund			156	5000410410	234,439
Increase interfund professional services - Criminal Justice Fund			156	5000410910	257,288
Increase ending fund balance - Criminal Justice Fund			156	5980410999	720,052

**2024
Budget Adjustments
Tally Sheet**

	Department		Code	Rev	Exp	FB
NGA-11	CDBG	CDBG City Projects	198A	750,000	750,000	
NGA-11	CIP-3	CDBG City Projects	154A	125,000	125,000	

This amendment proposes to increase annual HUD Entitlement Grant Fund revenues and expenditures by \$750,000 to reflect the funding needed to support City projects (approved under Resolution Nos. 7879 and 7987); with \$400,000 allocated to Transit for simme-seat installation at bus stops and \$350,000 allocated to Parks for pedestrian pathway improvements at Walter E. Hall Park. Expenses for City projects will be incurred within the department managing the project. Revenue to offset City expenses will pass through Fund 198 and transferred to appropriate departments. All funding used must benefit low/moderate income persons.

Increase grant revenues	198	3311421000		750,000
Increase transfers out - CIP-3	198	5970002550	350,000	
Increase transfers out - Everett Transit	198	5970001550	400,000	
Increase transfers in - CIP-3	154	3970000198		125,000
Increase construction expenditures - CIP-3	154	5354010550	125,000	

2024 BUDGET ADJUSTMENTS for Budget Amendment # 1

General Government Reappropriations

			Increase/(Decrease)			
	<u>Fund</u>	<u>Description</u>	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
GGR-1	CPED	Mayor's Drug Crisis Taskforce	-	-	50,000	(50,000)
GGR-1	General Fund	Mayor's Drug Crisis Taskforce	50,000	-	-	50,000
GGR-2	Non-Departmental	Fuel Infrastructure Upgrades and Refurbishment	-	-	95,442	(95,442)
GGR-2	General Fund	Fuel Infrastructure Upgrades and Refurbishment	95,442	-	-	95,442
GGR-3	General Fund	Labor Reappropriations	16,709	124,540	-	141,249
GGR-3	Municipal Court	Labor Reappropriations	-	-	98,309	(98,309)
GGR-3	Finance	Labor Reappropriations	-	-	388	(388)
GGR-3	CPED	Labor Reappropriations	-	-	187,559	(187,559)
GGR-3	Emergency Management	Labor Reappropriations	-	-	5,195	(5,195)
GGR-4	Legal	Legal Contracted Services	-	-	4,570	(4,570)
GGR-4	General Fund	Legal Contracted Services	4,570	-	-	4,570
GGR-5	Legal	Supplemental Grant for Public Defense Training	-	-	4,567	(4,567)
GGR-5	General Fund	Supplemental Grant for Public Defense Training	4,567	-	-	4,567
GGR-6	Comm & Eng	Communication & Engagement Activities	-	-	2,837	(2,837)
GGR-6	General Fund	Communication & Engagement Activities	5,337	-	-	5,337
GGR-6	Non-Departmental	Communication & Engagement Activities	-	-	2,500	(2,500)
GGR-7	Human Resources	HR Microfiche Conversion	-	-	15,000	(15,000)
GGR-7	General Fund	HR Microfiche Conversion	15,000	-	-	15,000
GGR-8	Fire	Air Compressor for Fire Department	-	-	48,000	(48,000)
GGR-8	General Fund	Air Compressor for Fire Department	48,000	-	-	48,000
GGR-9	Library	Library Purchases	28,249	-	28,249	-
GGR-10	General Fund	Dept. of Commerce Grant - Periodic Updates	-	69,303	-	69,303
GGR-10	CPED	Dept. of Commerce Grant - Periodic Updates	-	-	69,303	(69,303)
GGR-11	Municipal Arts	Municipal Arts Grants and Events Support	130,000	-	130,000	-
GGR-12	General Fund	Street-Level Issues Flex Fund	40,000	-	-	40,000
GGR-12	Non-Departmental	Street-Level Issues Flex Fund	-	-	40,000	(40,000)
GGR-13	Street Improvement	Overlay and Street Projects	1,151,337	-	1,151,337	-
GGR-14	Police	Police SWAT Protective Gear	-	-	13,386	(13,386)
GGR-14	General Fund	Police SWAT Protective Gear	13,386	-	-	13,386
GGR-15	Police	Start-Up Costs for Additional Police FTEs	-	-	163,919	(163,919)
GGR-15	General Fund	Start-Up Costs for Additional Police FTEs	163,919	-	-	163,919
GGR-16	Police	Police Duty Weapon Supplies and Equipment	-	-	6,220	(6,220)
GGR-16	General Fund	Police Duty Weapon Supplies and Equipment	6,220	-	-	6,220
GGR-17	Police	Police SOG Helmets	-	-	5,534	(5,534)
GGR-17	General Fund	Police SOG Helmets	5,534	-	-	5,534
GGR-18	Police	Police Promotional Assessment Testing	-	-	17,035	(17,035)
GGR-18	General Fund	Police Promotional Assessment Testing	17,035	-	-	17,035
Total General Government Reappropriations			\$ 1,795,305	\$ 193,843	\$ 2,139,350	\$ (150,202)

2024 BUDGET ADJUSTMENTS for Budget Amendment # 1

General Government Amendments

General Government Amendments			Increase/(Decrease)					
	Fund	Description	Beginning Fund Balance		Revenues	Expenditures	Ending Fund Balance	
GGA-1	General Fund	Staffing Changes	\$	-	\$	370,155	\$ -	\$ 370,155
GGA-1	Legal	Staffing Changes		-		-	167,278	(167,278)
GGA-1	Administration	Staffing Changes		-		-	17,623	(17,623)
GGA-1	Finance	Staffing Changes		-		-	133,930	(133,930)
GGA-1	IT	Staffing Changes		-		-	167,916	(167,916)
GGA-1	Engineering & Pub Svcs	Staffing Changes		-		-	179,407	(179,407)
GGA-1	Police	Staffing Changes		-		-	133,819	(133,819)
GGA-1	Facilities & Prop Mgmt	Staffing Changes		-		-	172,570	(172,570)
GGA-1	Library	Staffing Changes		-		63,058	63,058	-
GGA-2	Emergency Management	Emergency Management Day Laborer		-		-	12,653	(12,653)
GGA-3	Finance	Cayenta Upgrade and Accounting Assistance		-		-	66,178	(66,178)
GGA-4	Legal	FY2024-25 Indigent Defense Grant		-		-	45,000	(45,000)
GGA-4	General Fund	FY2024-25 Indigent Defense Grant		-		45,000	-	45,000
GGA-5	General Fund	Federal Financial Boating Grant		-		17,905	-	17,905
GGA-5	Police	Federal Financial Boating Grant		-		-	17,905	(17,905)
GGA-6	General Fund	Law Enforcement Pursuit Technology Grant		-		44,887	-	44,887
GGA-6	Police	Law Enforcement Pursuit Technology Grant		-		-	44,887	(44,887)
GGA-7	General Fund	STOP Violence Against Women Grant		-		40,135	-	40,135
GGA-7	Police	STOP Violence Against Women Grant		-		-	40,135	(40,135)
GGA-8	Comm & Eng	Communication & Engagement Professional Services		-		-	10,000	(10,000)
GGA-9	Emergency Management	Emergency Management Purchases		-		-	24,445	(24,445)
GGA-10	Non-Departmental	Street-Level Issues Flex Fund		-		-	60,000	(60,000)
GGA-11	Street Improvement	Overlay and Street Projects		-		453,220	453,220	-
Total General Government Amendments			\$	-	\$	1,034,360	\$ 1,810,024	\$ (775,664)

2024 BUDGET ADJUSTMENTS for Budget Amendment # 1

Non-General Government Reappropriations

			Increase/(Decrease)			
Fund		Description	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance
NGR-1	CIP-4	CIP-4 - Waits Motel	\$ 187,410	\$ -	\$ 187,410	\$ -
NGR-2	Gen Gov't Special Projects	Everett Forward Grants 1 & 2	579,942	-	579,942	-
NGR-3	Gen Gov't Special Projects	COVID Relief Programs	10,176,024	-	10,176,024	-
NGR-4	CIP-1	CIP-1 General Gov't Capital Projects	500,000	-	500,000	-
NGR-5	CIP-4	CIP-4 - Stadium Consultation	49,988	-	49,988	-
NGR-6	CIP-3	CIP-3 Parks Projects	1,288,500	-	1,288,500	-
NGR-7	Self-Insurance Fund	Insurance Premiums	48,185	-	48,185	-
NGR-8	Motor Vehicle	Fuel Infrastructure Upgrades and Refurbishment	600,000	-	600,000	-
NGR-9	Veh/Equip Repl	Vehicle Replacements	4,847,521	-	4,847,521	-
NGR-10	Gen Gov't Special Projects	Behavioral Health Case Management	-	70,166	70,166	-
NGR-11	Gen Gov't Special Projects	AWC Grant	-	58,000	58,000	-
NGR-12	Criminal Justice	Automated Traffic Safety Camera Program	-	59,478	59,478	-
NGR-12	IT Reserve	Automated Traffic Safety Camera Program	-	59,478	59,478	-
NGR-13	Criminal Justice	Downtown Security Grant	-	133,080	133,080	-
NGR-14	IT Reserve	IT Projects	385,040	-	385,040	-
NGR-15	Real Property Reserve	Stadium SEPA and Project Management	1,137,186	-	1,137,186	-
NGR-16	Real Property Fund	Street & Alley Vacation funded projects	350,000	-	350,000	-
NGR-17	Criminal Justice	FY22 JAG Grant	6,977	-	6,977	-
NGR-18	Criminal Justice	Therapeutic Court Grants	-	193,913	193,913	-
Total Non-General Government Reappropriations			\$ 20,156,773	\$ 574,115	\$ 20,730,888	\$ -

2024 BUDGET ADJUSTMENTS for Budget Amendment # 1

Non-General Government Amendments

		Increase/(Decrease)				
Fund	Description	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance	
NGA-1 CIP 4	CIP 4 - Waits Motel Purchase	\$ -	\$ -	\$ 1,850,000	\$ (1,850,000)	
NGA-2 CIP-4	CIP 4 - Waits Motel Demolition	\$ -	\$ -	\$ 350,000	\$ (350,000)	
NGA-3 CIP-4	CIP 4 - Waits Motel Relocation Costs	\$ -	\$ -	\$ 50,000	\$ (50,000)	
NGA-4 Gen Gov't Special Projects	COVID Recovery Program	\$ -	\$ -	\$ 2,850,000	\$ (2,850,000)	
NGA-5 CIP-3	CIP-3 Parks Projects	\$ -	\$ -	\$ 821,000	\$ (821,000)	
NGA-6 CIP-3	CIP-3 Streets Projects	\$ -	\$ -	\$ 600,000	\$ (600,000)	
NGA-7 Library Reserve	Library Books and Operating Supplies	\$ -	\$ 2,250	\$ 2,250	\$ -	
NGA-8 Library Reserve	0.60 FTE Librarian I	\$ -	\$ -	\$ 63,058	\$ (63,058)	
NGA-9 Dev/Const Permits	1.0 FTE Senior Engineer	\$ -	\$ -	\$ 179,407	\$ (179,407)	
NGA-10 Criminal Justice	Automated Traffic Safety Camera Program	\$ -	\$ 1,211,779	\$ 491,727	\$ 720,052	
NGA-11 CDBG	CDBG City Projects	\$ -	\$ 750,000	\$ 750,000	\$ -	
NGA-11 CIP-3	CDBG City Projects	\$ -	\$ 125,000	\$ 125,000	\$ -	
Total Non-General Government Amendments		\$ -	\$ 2,089,029	\$ 8,132,442	\$ (6,043,413)	
TOTAL		\$ 21,952,078	\$ 3,891,347	\$ 32,812,704	\$ (6,969,279)	

Project title: Amendment to Ordinance 3650-17 regarding Quick Service/Barista Stands

Council Bill # *interoffice use*

CB 2403-90

Agenda dates requested:

Briefing, 1st Reading 4/3/24
2nd Reading 4/10/24
Consent
Action 4/17/24
Ordinance X
Public hearing
Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Draft Ordinance
Background materials

Department(s) involved:

Legal, Police

Contact person:

Ramsey Ramerman

Phone number:

425-257-7009

Email:

RRamerman@everettwa.gov

Initialed by:

DH

Department head

Administration

Council President

Project: Amendment to Quick Service/ Barista Stand Ordinance 3560-17 (EMC 5.132.020; .040)

Partner/Supplier: NA

Location: NA

Preceding action: Amending Ordinance 3560-17

Fund: NA

Fiscal summary statement:

NA

Project summary statement:

Staff recommends an amendment to Ordinance 3650-17, relating to Quick Service/Barista Stands, found in [EMC 5.132.020; .040](#). This amendment would change the dress requirement to match existing lewd conduct ordinance that was upheld in a lawsuit. It also would require stands to comply with conditional license to post information about new dress standards. This amendment complies with City's settlement of a lawsuit. The background materials can be found [here](#).

Recommendation (exact action requested of Council):

Adopt the amendment to Ordinance 3650-17 (Quick Service/Barista Stand ordinance) (EMC 5.132.020; .040)



ORDINANCE NO. _____

An ORDINANCE Relating to the Regulation of Quick Service Facilities and Barista Stands, AMENDING EMC 5.132.020; .040 (Ordinance 3650-17)

WHEREAS,

- A.** The City has seen a proliferation of crimes of a sexual nature occurring at bikini barista stands throughout the City, on its borders, and in Snohomish County. The City has reviewed this matter and found evidence relating to the adverse impacts of the conduct of bikini barista stands. This evidence relates to barista stands with employees dressing in a manner that is closely and customarily associated with adult entertainment or adult situations. Further this evidence indicates that businesses providing casual food services including such things as fast food restaurants, delis, food trucks and coffee stands ("Quick Service Facilities") might easily transition to the bikini barista stand model;
- B.** The City has considered such evidence as compiled in the legislative record for this ordinance also including court cases, police records, memoranda and other information related to conduct of bikini barista stands;
- C.** The City finds that it has primarily used its lewd conduct and adult entertainment regulations and ordinances to regulate inappropriate conduct at these stands. This approach, however, has resulted in a labor intensive enforcement effort by the City, while seemingly providing little or no deterrent to the bikini baristas' continued flashing and committing acts of prostitution. Further the City has found that the stand owner/operator are in the best position to ensure that employees comply with existing lewd conduct laws;
- D.** The City finds that it is not the intent of the City to suppress any protected rights of expression under the United States or Washington Constitutions, but to propose and enact content neutral legislation which addresses narrowly the negative adverse impacts associated with bikini barista stands while allowing these types of businesses adequate alternative channels for communication of protected expression;
- E.** The City finds that a licensing mechanism is needed to place more accountability and responsibility on the owners of businesses where the illegal conduct has occurred. Exclusive reliance on existing criminal provisions allow owners to avoid liability by pleading ignorance and game the system by creating a paper trail purporting to prohibit conduct while in fact encouraging that conduct by looking the other way and setting revenue expectations that implicitly encourage such conduct;

- F. The City finds that this Ordinance bears a substantial relation to public health, safety or welfare and promotes the best long term interests of the Everett community; and
Whereas, the City Council does conclude:
1. The evidence provided is clearly reliable and demonstrates that bikini barista stands generate significant adverse secondary effects;
 2. This evidence supports the conclusion that the bikini barista stand model is easily transitioned to other Quick Service Facilities type of business and, as such, it is appropriate and necessary to regulate these all the same;
 3. The evidence supports the conclusion that the City has tried to regulate these businesses in a less restrictive manner which has proven unsuccessful and that imposing minimal dress requirements along with a licensing scheme placing responsibility for compliance primarily on the owner is reasonable and will both diminish the adverse secondary effects and improve the quality of living within the City; and
 4. This ordinance is intended to protect Constitutional rights while addressing the adverse impacts these bikini barista stands have on the City;

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. EMC 5.32.020 is amended as follows:

Definitions

A. "Dress Requirement" is clothing that covers "minimum body areas." Such clothing shall not be see-through and must fit adequately so that ~~undergarments~~ and all minimum body areas remain covered at all times including when the wearer is sitting, standing, bending, reaching or performing other work duties. The City Clerk is authorized to issue regulations to ensure full compliance and provide diagrams to illustrate the Dress Requirement.

B. "Minimum body areas" means one's genitals, anus, or any portion of the areola or nipple of the female breast, and at least one-half of the part of the female breast located below the top of the areola, provided that the covered area shall be covered by opaque material and coverage shall be contiguous to the areola (body paint is not "opaque material"); and the bottom half of the anal cleft. ;~~the upper and lower body (breast/pectorals, stomach, back below the shoulder blades, buttocks, top three inches of legs below the buttocks, pubic area and genitals).~~

C. "Quick-Service Facilities" ("Facility") include coffee stands, fast food restaurants, delis, food trucks, and coffee shops, as well as businesses that provide drive-thru forms of food and/or beverage service, or are focused on quick service providing minimal or no table service. If an owner owns or operates more than one Quick Service Facility within the City, each Facility shall be treated as a separate business for the purpose of this Ordinance.

D. "Employee" means anyone working at a Quick Service Facility including the owner or any person who agrees or contracts with the owner of a Quick Service Facility to operate the business or work at the business, whether working as an employee or manager or other type of agent including subcontractors and independent contractors.

E. "Owner" means the person that owns the Quick Service Facility from which the business



activity is conducted.

F. "Person" means any individual, receiver, administrator, executor, assignee, trustee in bankruptcy, trust, estate, firm, co-partnership, joint venture, club, company, joint stock company, business trust, corporation, limited liability company, association, society, or any group acting as a unit, whether mutual, cooperative, fraternal, nonprofit, or otherwise.

Section 2. Chapter 5.132.040 EMC is amended as follows:

A. Unlawful Acts.

1. It shall be unlawful for the owner of a Quick Service Facility to serve customers (to operate a Facility) when the owner or any Employee is not in full compliance with the dress requirement. A violation of this requirement is a civil infraction.

2. It shall be unlawful for a person required to obtain a Quick Service Probationary License under this Ordinance to knowingly operate a Quick Service Facility without having a valid Quick Service Probationary License. A violation of this requirement shall be a gross misdemeanor.

B. Civil Infraction Violations including the Quick Service Probationary License Requirement.

Civil infractions for violating the Dress Requirement shall be issued against the owner of the Facility by Everett Police and/or Everett Code Enforcement.

1. **First violation.** The first infraction issued to a Quick Service Facility shall be a \$250 fine assessed against the owner. In addition, the owner shall be required to obtain and maintain a Quick Service Probationary License issued in accordance with Section 4(C) (I) of this Ordinance for five consecutive years following a violation in order to operate a Quick Service Facility at the location where the violation occurred.

2. **Subsequent Violations.** If an owner of a Quick Service Facility is operating with a Quick Service Probationary License and the owner or an employee violates the dress requirement, the infraction issued to an owner shall be a \$500 fine assessed against the owner. In addition, the owner shall be required to continue to have a Quick Service Probationary License for five years following the subsequent violation to operate any Quick Service Facility at the location where the subsequent violation occurred. If the owner receives two or more infractions while required to have a Quick Service Probationary License, those citations shall serve as grounds for revoking the Quick Service Probationary License pursuant to Section 4(C).

3. **Notice of infraction and of the Quick Service Probationary License requirement.** An owner of a Quick Service Facility shall be deemed to have notice of the infraction and of the Quick Service Probationary License requirement if the citation and notice is either mailed to the owner via first class mail to the address provided in the owner's application for a City business license for the Quick Service Facility (provided if there is no application, then notice may be mailed to an address determined by the City to be the owner's) or by having it hand-delivered to the Quick Service Facility's location and provided to the owner, or any employee who is 18 years or older. The notice shall identify the address of the Quick Service Facility, the violation of the

Dress Requirement and the date and time the violation occurred.

4. **Appeal of infraction.** Any challenge of an infraction shall be in accordance with the rules in Washington State Infraction Rules for Courts of Limited Jurisdiction. Pursuant to Infraction Rule 2.4 any such appeal must be filed within 15 days of the service of the notice of infraction.

C. Probationary License Application, Denial, and Revocation.

1. **Application for a Probation License Requirement.** An owner of a Quick Service Facility required to obtain a Quick Service Probationary License shall apply for the license using the procedures in EMC 5.04.050, subject to the following additional requirements: (a) the applicant must affirm that the owner has adopted a mandatory dress code that complies with the dress requirement in Section 3 of this Ordinance and has posted that dress code in a conspicuous location on or within the Quick Service Facility where it can be easily viewed by the employees of the Quick Service Facility;

2. **Denial.** In addition to those bases for denial of a license in chapter 5.04 EMC, a Quick Service Probationary License may/will be denied if (a) the owner has previously had a Quick Service Probationary License revoked in the prior 5 years; or (b) has been convicted of operating a Quick Service Facility without having obtained a valid Quick Service Probationary License.

3. **Revocation of Quick Service Probationary License for multiple violations.** If an owner of a Quick Service Facility that has been required to obtain a Quick Service Probationary License receives two or more infractions for violating the Dress Requirement during the period the Owner is required to have a Quick Service Probationary License, those infractions shall be grounds for revoking the Quick Service Probationary License. This ground for revocation is in addition to those provided for in EMC 5.04.080. Any appeal from revocation shall be governed by Chapter 5.04 EMC, as supplemented by the requirements of Section 5 of this Ordinance.

4. **Notice to Employees.** An owner of a Quick Service Facility required to obtain a probationary license shall post a notice to employees about the minimum dress requirement in the location where other notices to employees regarding their rights are posted. The City Clerk, in conjunction with the City Attorney shall prepare the required notice.

D. **Infraction does not limit authority to issue criminal citation.** Nothing in this Ordinance shall preclude the City from filing criminal charges for any conduct which violates the laws of the City or the State, including but not limited laws prohibiting lewd conduct.

Section 3. The following is provided for reference and may not be complete:

EMC Amended/Repealed by this Ordinance	Ordinance History of EMC Amended/Repealed by this Ordinance
EMC 5.132.020	(Ord. 3650-17 § 2.)
EMC 5.132.040	(Ord. 3650-17 § 4)

Section 4. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 5. The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 6. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 7. It is expressly the purpose of this Ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees or agents.

Cassie Franklin, Mayor

ATTEST:

City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____



City Council Agenda Item Cover Sheet

Project title: General Property Tax Levy Lid Lift Revenue Options Briefing

Council Bill # *interoffice use*

Agenda dates requested:

Briefing
Proposed action
Consent
Action
Ordinance
Public hearing 04/17/24
X Yes No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Department(s) involved:

Finance

Contact person:

Susy Haugen

Phone number:

425-257-8612

Email:

shaugen@everettwa.gov

Initialed by:

sh

Department head

Administration

Council President

Project: 2024 General Levy Lid Lift ballot measure

Partner/Supplier:

Location:

Preceding action:

Fund: General Government Funds

Fiscal summary statement: None

Project summary statement:

This meeting will include a public hearing to allow for additional public comment on a general property tax levy lid lift that may be placed on a future ballot for voter approval.

At the April 24, 2024, meeting, it is anticipated that the Council will choose a levy rate and uses, moving towards a recommended adoption of a resolution placing a ballot measure on the August 6, 2024 ballot.

Recommendation (exact action requested of Council):

Council to receive public comment during the public hearing.

From: Cameron Allen <cameronallen112@gmail.com>
Sent: Saturday, April 13, 2024 12:42 PM
To: DL-Council
Subject: [EXTERNAL] Excalibur (silver lake) disc golf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello council,

My name is Cameron Allen and I am emailing you in support of passing Fund 354, Program 096 (CIP-3). I live close to the course and have been playing there for over 10 years now. It's such a great way for my family and I to get outside and get some great exercise while playing a fun game. I have been playing there from where it was not to common to see alot of people playing there to where the sport and course has seen a huge increase in players and traffic. According to udisc in 2023 there were 1.4 million people that used the disc golf app worldwide. That's an increase of 200,000 (17%) people from 2022! That's not including the people that don't use apps but are just out playing the game. The sport is growing at just an incredible rate

My family and friends love to get together and use the course and have always heard of the possibility of the expansion for 9 more holes across the street in the unused woods. I've walked back there to check out the possibility of adding more back there and without a doubt it would be a great addition to the course and park. It will help to add more room to players while being able to really utilize unused park space. I know alot of disc golf players that have always wanted the parks department to be able to add and use that space.

Lynnwood recently added a course for gold park where there has been so much positivity for the park and community around. It used to stay mostly unused and empty because people were using the park for drug use and that crime in that area was high, the police were routinely called out to investigate the activity in the park. This dissuaded people from using the park for its intended purposes. Skip to today(just a short 3 months since the official opening) the amount of drug use and crime happeing there has dropped significantly while seeing a huge increase in family's and disc golfer's using the course. There was also alot of volunteers to help install the course there.

If the funds go though and is passed there will be alot of disc golfers that will for sure volunteer to help install the new course area in whatever way is needed. In closing I hope that this email shows some support to help pass the funds.

Thank you ,
Cameron Allen

From: Kurt Heaven <hurdkevin22@gmail.com>
Sent: Monday, April 15, 2024 8:26 PM
To: DL-Council
Subject: [EXTERNAL] Disc Golf at Thornton A. Sullivan Park

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Council,

My name is Kevin Hurd and I am emailing you in regards to Fund 354 Program 096 (CIP-3).

I live nearby Thornton A. Sullivan Park and learned how to play disc golf at Excalibur. It's now one of my biggest passions and I have been playing for a decade now. Over the past few years I have seen that a fantastic playground and a beautiful walking trail have been installed. I can't think of a better next step than to update the disc golf course. Disc Golf as a whole has seen dramatic growth in recent years and this upgrade would help to bolster this growth.

I recently volunteered with a large crew of Boy Scouts, City of Lynnwood Parks Department staff and other Volunteers to help install a Disc Golf course in Lynnwood at Gold Park. The expected turn out was around 20 people, we saw nearly 50 people show up, and since the opening of the park a dramatic increase in park usage has happened. Prior to the opening of the Disc Golf course at Gold Park, the park was a vector for crime and drug use, there wasn't much reason to use the park, but now there is a nearly constant stream of park goers, and this has dissuaded people from using the park for heinous activities. I have also talked to a dozen or so people who have said that they are playing disc golf for the first time at Gold Park. I would love to see this continue, and I believe that it can.

The Professional Disc Golf Association was started in 1976 and these are some key statistics.

- The PDGA took 41 years to gain its first 100,000 members
- The next 100,000 members signed up in less than a tenth that time
- Since reaching 200,000, in less than one year, the PDGA has already issued another 40,000 PDGA numbers
- Conservatively, at least 4,000,000 people play disc golf globally

If this funding is passed I am sure that there will be an outpouring of volunteers to help with this project and we will be able to play and grow the sport for years to come.

Thank you for your time!

From: Kathy <kmffgf@frontier.com>
Sent: Wednesday, April 17, 2024 1:46 PM
To: DL-Council
Subject: [EXTERNAL] Please Definitely put any tax increases on the ballot

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you, tax increases should be decided by the voters who will want to know specifics of what has been cut from the budget and specifically where the money would go and if it is guaranteed to go there.

Sincerely,

Kathleen Fitzpatrick kmffgf@frontier.com 1608 Hoyt Avenue Everett WA 98201

From: Kathy <kmffgf@frontier.com>
Sent: Wednesday, April 17, 2024 1:34 PM
To: DL-Council
Subject: [EXTERNAL] Property Tax Increase?

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Everett City Council Members,

The 2023 WA State Legislature attempted and succeeding in raising property and other taxes in the last year, devoting much time in passing more tax increases to fund more committees that were previously nonexistent.

The Snohomish County Council attempted and raised property taxes in the past two years.

For what reason do you feel the need to raises property taxes further? These increases not only affect property owners but in turn those who rent or lease property including most every small business owner. Prices will have to increase for everything just adding more and more to a horrible inflation.

Yet the city wants to invest in housing homeless people without any obligation on the part of the individuals and without any help provided to them. This is not an investment, rather it is the city's attempt to merely get homeless off of the streets as that is an embarrassment to the city, and housing them without help to them gives the appearance of having done something.

This property tax increase will not provide new or additional services to property owners, to the small business communities, to the citizens of Everett. There will be no additional police officers hired to protect any of us at a time when theft and more serious crimes abound in Everett.

So my questions what exactly do the taxpayers receive for an additional 3% property tax increase? Unfortunately it will be just enough to put some struggling home owners out of their homes! Inflation is at record rates, already many people depend on food banks in order to provide food for their families. There is no excuse for reckless property tax increases.

This is a time for the Everett City Council to tighten their own budget and cut expenditures, certainly NOT to pass yet another property tax increase. What has the Everett City Council cut from their budget this year?

Please let me know how you will vote on this and why? Voters will certainly want to know.

Sincerely,

Kathleen Fitzpatrick kmffgf@frontier.com 1608 Hoyt Avenue Everett WA 98201

From: richard breunissen <rbvocman@gmail.com>
Sent: Sunday, April 14, 2024 10:54 AM
To: DL-Council
Subject: [EXTERNAL] Please fund the expansion of the Expansion of the Thorton Sullivan Disc Golf Course

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Everett City Council
Thank You for all you do to help Everett residents.

I am a sixty eight year old Everett resident that plays on the Disc Golf once or twice weekly.

I m asking you. Please fund the expansion of the Expansion of the Thorton Sullivan Disc Golf Course on April 27th

The course needs the improvements in safety four people walking on the pathways

And if you were to expand the course.
It would become more of a destination for disc Golfers. When we play, we often use local businesses.
So you would be helping businesses as well

Thank you for considering my request
Richard Breunissen MA,CRC
6118 Kenwood Dr,#2 Everett, WA 98203
503 481 2848.

From: Richard Mayer <rjmayer62@gmail.com>
Sent: Wednesday, April 17, 2024 2:48 PM
To: DL-Council
Subject: [EXTERNAL] Levy lid lift

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

We are retired and cannot condone any more increases. to our property tax bill . In the last two years it has gone up over \$2000 aready. our house is not your piggy bank. please do NOT ask for more. thank you

PS we live in mill creek

Richard Mayer
rjmayer62@gmail.com

415 827 3620 CELL



EVERETT CITY COUNCIL Public Comment Form

Thank you for being here today. Please fill out this form to speak at the council meeting.

State your name and city of residence when you begin speaking. Each person is asked to limit comments to three minutes. This allows everyone a fair opportunity to speak. Return this form to the council administrator before the meeting begins.

All comments must be relevant and delivered to the Council as a whole in a respectful manner. The following comments are not allowed:

- Comments on any kind of campaigning, whether for or against ballot measures or candidates running for office
- Comments advertising any product
- Comments focused on personal matters that are unrelated to City business

You can also submit a comment and attend meetings online at everettwa.gov/city-council. Click on "Council meeting public comment sign up form." This must be done at least 30 minutes prior to the meeting. Additional instructions are available on the web page.

City staff may wish to contact you for follow up, therefore, your contact information is appreciated.

DATE: 4/20/2024

NAME (required): Ely Smith

CITY (required): Everett ZIP (required): 98203

EMAIL (optional): ely@windermere.com PHONE (optional): (425) 330-5096

DISTRICT (circle one): 1 2 3 4 5 Not sure Don't live in city

When would you like to deliver your comments: Is your topic on today's agenda?

☐ During the comment period that will follow the agenda item
AGENDA ITEM #: _____

☒ During the general public comment. Please state the topic you would like to speak on: Special Levy



EVERETT CITY COUNCIL Public Comment Form

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City staff may wish to contact you for follow up, therefore, your contact information is appreciated.

DATE: April 17 2024

NAME (required): Bryan Partington

CITY (required): Everett, WA ZIP (required): 98201

EMAIL (optional): striatic@striatic.net PHONE (optional): (206) 419-1578

DISTRICT (circle one): 1 2 3 4 5 Not sure Don't live in city

When would you like to deliver your comments: Is your topic on today's agenda?

☒ During the comment period that will follow the agenda item
AGENDA ITEM #: 11

☐ During the general public comment. Please state the topic you would like to speak on: _____



EVERETT CITY COUNCIL Public Comment Form

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City staff may wish to contact you for follow up, therefore, your contact information is appreciated.

DATE: 6/17/24
NAME (required): SARAH OLSON ★ 4 Min ★
CITY (required): Everett ZIP (required): 98203
EMAIL (optional): OLSON-SARAH@comcast.net PHONE (optional): _____

DISTRICT (circle one): 1 2 (3) 4 5 Not sure Don't live in city

When would you like to deliver your comments: Is your topic on today's agenda?

- ☒ During the comment period that will follow the agenda item
AGENDA ITEM #: 11 4 minutes
- ☐ During the general public comment. Please state the topic you would like to speak on: _____



EVERETT CITY COUNCIL Public Comment Form

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- Comments focused on personal matters that are unrelated to City business

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City staff may wish to contact you for follow up, therefore, your contact information is appreciated.

DATE: 4/17/24

NAME (required): Scott Murphy

CITY (required): Everett ZIP (required): 98201

EMAIL (optional): _____ PHONE (optional): _____

DISTRICT (circle one): 1 2 3 4 5 Not sure Don't live in city

Is your topic on today's agenda?

☒ YES – the comment period will follow the agenda item

AGENDA ITEM #: 11

☐ NO – speak during general public comment, topic you would like to speak on:



EVERETT CITY COUNCIL Public Comment Form

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City staff may wish to contact you for follow up, therefore, your contact information is appreciated.

DATE: 4/17/24

NAME (required): Arra Rael

CITY (required): Lynnwood ZIP (required): 98030

EMAIL (optional): _____ PHONE (optional): _____

DISTRICT (circle one): 1 2 3 4 5 Not sure Don't live in city

When would you like to deliver your comments: Is your topic on today's agenda?

☐ During the comment period that will follow the agenda item
AGENDA ITEM #: _____

☒ During the general public comment. Please state the topic you would like to speak on: Promoting local event!



EVERETT CITY COUNCIL Public Comment Form

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City staff may wish to contact you for follow up, therefore, your contact information is appreciated.

DATE: 4/17/24

NAME (required): EVAN REED

CITY (required): EVERETT ZIP (required): 98201

EMAIL (optional): ereed@bunkerartscollective.org PHONE (optional): (661) 476-7324

DISTRICT (circle one): 1 2 3 4 5 Not sure Don't live in city

When would you like to deliver your comments: Is your topic on today's agenda?

☐ During the comment period that will follow the agenda item
AGENDA ITEM #: _____

☒ During the general public comment. Please state the topic you would like to speak on: stuff

[EXTERNAL] Online Form Submittal: City Council virtual public comment registration form

noreply@civicplus.com <noreply@civicplus.com>

Sat 4/13/2024 9:32 AM

To:Angela Ely <AEly@everettwa.gov>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

City Council virtual public comment registration form

Instructions

All community participants must fill out the online speaker sheet completely. For assistance, please contact the council office at 425-257-8703 or Aely@everettwa.gov.

Participants must submit this form at least 30 minutes prior to the meeting (by 6 pm).

After the public comment form is submitted, the community member will receive an email confirmation with the Zoom link and phone number to the meeting.

Forms submitted after that time will not receive the Zoom link/number to speak, but may still participate the day of the meeting by submitting comments to Council@everettwa.gov.

I understand	I have read the form instructions and understand
First and last name	Aaron K Stengel
Address	19517 winesap LN Bothell WA 98012
District	I am not an Everett resident
City Council Districts map	Click here to view the Everett City Council Districts map
Email address	kaneraaron@gmail.com
Phone number	2064300966
Agenda date	4/17/2024
What is the topic you wish to speak about?	Public comment

Please be specific about the Silverlake/Thorton A, Sullivan park: Disc Golf
topic of your public comment

Participating in a city council meeting:

1. Each person is responsible for their internet or phone connection to the meeting; no action will be invalidated on the grounds that the loss of or poor quality of a person's individual connection prevented him or her from participating in a meeting.
2. Participants need to join by the beginning of meeting for non-agenda items or before their agenda item they wish to speak about.
3. All speakers must respect the 3-minute time limit to allow everyone an opportunity to speak.
4. The meeting host will give participants the ability to unmute themselves and turn on their camera when it is their time to speak.
 - Participants will mute their microphone when not speaking.
 - Participants connecting via the Zoom app are expected to turn on their device's camera when it is their turn to speak, if possible.
5. Speakers must connect to Zoom using the same name or phone number listed on this form in order to be called on when it is their time to speak.
6. City staff may direct the muting or temporarily disconnect a participant if the subject is disruptive, makes inappropriate remarks or speaking when not recognized.
7. The following comments are not allowed: comments on any kind of campaigning – whether for or against ballot measures or candidates running for office; comments focused on PERSONAL MATTERS that are unrelated to City business.
8. Those who wish to listen to the council meeting by phone (and not provide comment), you may call 425-616-3920 conference ID 724 887 726#. This line will be silent until the meeting begins.
9. Once public comments are completed, Zoom will be closed, but you may continue to watch the meeting by going to [City of Everett - YouTube](#).

I agree

I have read and agree to the participation requirements.

Email not displaying correctly? [View it in your browser.](#)